

**MINUTES OF THE AUDIT, BUDGET & EXPENDITURE COMMITTEE  
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES  
January 15, 2019**

The Audit, Budget & Expenditure Committee of the Portsmouth Public Library met in an official committee meeting on this date at 12:05 p.m. to discuss the 2019 estimated revenue and appropriations. The following committee members were present: Mrs. Kara Tieman, Committee Chair; Mrs. Tamela Morton, Member and Mr. Richard Schisler, Member. Mr. Ralph Clay, Secretary of the Board; Paige Williams, Director; Leah Jenkins, Fiscal Officer and Hannah Robinson, Deputy Fiscal Officer were also in attendance.

The committee reviewed and recommends to the full board the following 2019 estimated revenue and appropriations:

**2019 Estimated Revenue and Appropriations**

Estimated Revenue

101-00-4-1100 Public Library Fund (PLF)	\$2,486,000.00
101-00-4-1210 General Property Tax	900,000.00
101-00-4-3000s Patron Fines & Fees	46,500.00
101-00-4-4000s Interest	50,000.00
101-00-4-6000s Contributions	12,000.00
101-00-4-8000s Sale of Surplus, Rental & Reimbursements	10,000.00
<b>TOTAL</b>	<b>\$3,504,500.00</b>

Appropriations

<b>Account</b>	
101-00-5-1000s Payroll & Benefits	\$2,086,500.00
101-00-5-2000s General Operating Supplies	93,500.00
101-00-5-3000s Utilities & Maintenance	493,500.00
101-00-5-4000s Library Materials Expenses	302,000.00
101-00-5-5000s Building & Equipment Expenses	195,000.00
101-00-5-7000s Entity Dues & Memberships	8,000.00
<b>GRAND TOTAL FUND 101</b>	<b>\$3,178,500.00</b>

There being no further business, on motion duly made and seconded, adjournment was taken at 12:10 p.m.

Approved this 19<sup>th</sup> day of February 2019.



Mrs. Kara Tieman, Committee Chair