

**MINUTES OF THE PROPERTY & EXTENSION COMMITTEE
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
December 13, 2022**

The Property & Extension Committee of the Portsmouth Public Library met in an official committee meeting on this date at 12:00 p.m. to discuss the South Webster stonework project, Lucasville erosion project update, and the Lucasville Meeting Room. The following committee members were present: Mr. Ryan Salmons, Member (arrived at 12:04); and Mrs. Jennifer Schackart, Member. Mrs. Tamela Morton, President of the Board and Dr. Charles Kemp, Vice-President of the Board were also in attendance. Mrs. Jennifer Schackart called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Fiscal Officer; and Keely Woloschek, Deputy Fiscal Officer. The following visitors were present: Joseph Horsley and Joe Bruch.

The committee reviewed and recommends to the full board the following:

- 1) *South Webster Branch Stonework Repair* – The repair to the stonework is almost completed with only the trim work left. SEI anticipates completing the project during the week of December 12th. The stonework looks very nice and photographs are included in this packet for your review.
- 2) *Lucasville Branch Erosion Project* – Dylan and I had a teleconference with Sands and Decker and we are ready to move forward with boundary/geotechnical/topographic surveys, plan design and governmental permitting. Sands and Decker has recommended Terracon for the work that will cost approximately \$70,000. Terracon is a part of Sourcewell Cooperative, which allows Ohio publicly funded entities to contract without bidding. The erosion planning agreement has been forward to our legal counsel for review, which will be completed by the January meeting.
- 3) *Lucasville Meeting Room* – During the summer, the meeting room at Lucasville developed mold/mildew around a vent and two electrical sockets. In investigating it was determined that the HVAC ceiling unit and pipes were dripping water due to condensation plus the gutter system was found to inadequate for the building. Both issues were repaired, carpet was cleaned and special mold-killing paint was used to paint the walls. However, due to a continued musty smell, I hired Housemaster to come and do air quality testing throughout the building. The tests revealed that although the main section of the Lucasville library was fine, the meeting room did have elevated mold readings. Housemaster recommended PuroClean to do further testing for mold remediation and they did their first inspection on Friday, December 9. We should receive that report the week of December 12th. Staff and patrons are not permitted to enter the meeting room until the remediation is completed.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:10 p.m.

Approved this 17th day of January, 2023.



Mrs. Jennifer Schackart, Member