

**MINUTES OF THE AUDIT, BUDGET & EXPENDITURE COMMITTEE
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
June 15, 2021**

The Audit, Budget & Expenditure Committee of the Portsmouth Public Library met in an official committee meeting on this date at 12:09 p.m., to discuss appropriations for donation and building demolition, fund transfers, the 2022 budget and a proposal for banking services. The following committee member was present: Mrs. Kara Tieman, Member. Mrs. Tamela Morton, President of the Board; Dr. Charles Kemp, Board Member; Paige Williams, Director and Dylan Markins, Fiscal Officer were also in attendance.

The committee reviewed and recommends to the full board to accept the following appropriations:

- Appropriate a donation of \$2,500 from Southern Ohio Medical Center to Library Materials – All Other #101-00-5-4900 for the Summer Reading Program
- Appropriate \$25,000.00 in unappropriated funds into Building Demolition – #101-00-5-5401 to cover the cost of demolishing recently purchased properties

The committee reviewed and recommends to the full board to transfer the following funds:

- Approve the transfer of \$25,000.00 from 101-00-5-5401 Building Demolition (General Fund) to the 401-00-5-5401 Building Demolition (Building & Repair Fund)

The committee reviewed and recommends to the full board to adopt the 2022 Estimated Revenues and Appropriations as presented.

The committee reviewed and recommends to the full board to approve the Request for Proposal for Banking Services for Depository as presented.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:13 p.m.

Approved this 21st day of September, 2021.



Mrs. Kara Tieman, Member