

**MINUTES OF THE MATERIALS & EQUIPMENT COMMITTEE**  
**PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES**  
October 20, 2020

The Materials & Equipment Committee of the Portsmouth Public Library Board of Trustees met in an official committee meeting on this date at 12:03 p.m. to review the TLC (The Library Corporation) contract. The following committee member was present: Dr. Charles Kemp, member. Mrs. Kara Tieman, President of the Board; Mr. Ryan Salmons, Vice-President; Mrs. Tamela Morton, Board Member; Paige Williams, Director; Dylan Markins, Fiscal Officer; Hannah Robinson, Deputy Fiscal Officer and Terry Stevenson, Webmaster, were also in attendance.

The committee reviewed and recommends to the full board the approval of the TLC contract, effective through 2023, with no price increase from 2020. The contract will provide continuation of our integrated library system (ILS), which is a computerized system that consists of the hardware and software for the circulation and cataloging processes.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:04 p.m.

Approved this 24<sup>th</sup> day of November, 2020.

  
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Dr. Charles Kemp, Member