

MINUTES OF THE PROPERTY & EXTENSION COMMITTEE
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
September 29, 2020

The Property & Extension Committee of the Portsmouth Public Library Board of Trustees met in an official committee meeting on this date at 12:12 p.m. via teleconference (YouTube Live) to discuss the South Webster repair project letter and Johnson Controls service contract. There were no committee members present. Mrs. Kara Tieman, President of the Board; Mrs. Tamela Morton, Board member; Dr. Charles Kemp, Board member; Paige Williams, Director; Dylan Markins, Fiscal Officer; Hannah Robinson, Deputy Fiscal Officer and Terry Stevenson, Webmaster were in attendance.

The committee discussed the South Webster repair project letter. Danielle Parker, Assistant County Prosecutor, drafted an official letter to SEI, Inc. regarding the stonework issue on behalf of the Board.

The committee discussed and recommends to the full board, the approval of the Johnson Controls maintenance agreement for our current HVAC system, which expires on 9/30/20. The one-year agreement from 10/1/20 to 9/30/21 is in the amount of \$10,477.00.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:14 p.m.

Approved this 20th day of October, 2020.



Ruthann Brush, Chair