

6-2020

**MINUTES OF THE PROPERTY & EXTENSION COMMITTEE
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
February 18, 2020**

The Property & Extension Committee of the Portsmouth Public Library Board of Trustees met in an official committee meeting on this date at 12:36 p.m. to discuss a property purchase, the Main Library HVAC replacement project as well as an energy agreement for electric service. The following committee members were present: Ms. Ruthann Brush, Committee Chair; Mr. Richard Schisler, member and Mr. Ryan Salmons, member. Mrs. Kara Tieman, President of the Board; Dr. Charles Kemp, Board member; Paige Williams, Director; Dylan Markins, Fiscal Officer; Tami Isaac, Maintenance Supervisor and Harry Main, Service Sales Account Executive with Johnson Controls, were also in attendance.

The committee discussed the current status of the property purchase of 508 Waller Street, Portsmouth, OH.

The committee discussed and recommends to the full board, the approval of the HVAC boiler system replacement at the Main Library at a cost of \$74,425.00 for the Main Boiler, \$75,528.50 for the Fan Coil Unit and \$17,871.00 for the Server Room HVAC.

The committee reviewed and recommends to the full board, the approval of the energy agreement from Dynegy, which will provide electricity to all locations at a rate of .0488¢ per KWh, for the time period of April 2020 through April 2023.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:36 p.m.

Approved this 17th day of March, 2020.



Ruthann Brush, Chairman

**MINUTES OF THE PERSONNEL COMMITTEE
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
February 18, 2020**

The Personnel Committee of the Portsmouth Public Library Board of Trustees met in an official committee meeting on this date at 12:36 p.m. to discuss the Humana Life Insurance renewal. The following committee member was present: Mr. Ryan Salmons, member. Mrs. Kara Tieman, President of the Board; Ms. Ruthann Brush, Board member; Mr. Richard Schisler, Board member; Dr. Charles Kemp, Board member; Paige Williams, Director and Dylan Markins, Fiscal Officer were also in attendance.

The Personnel Committee reviewed and recommends to the full board to approve the Humana Life Insurance renewal, effective March 1, 2020, with an increase from 15¢ to 16¢ per \$1,000 of coverage.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:38 p.m.

Approved this 17th day of March, 2020.



Tamela Morton, Chairman



Ryan Salmons, Member