

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
January 14, 2020**

The Trustees of the Portsmouth Public Library met on this date at 9:28 a.m. to set the organization of the Board for 2020, adopt the 2020 estimated revenue and appropriations, nominate 2020 Committees, and set dates and times of Board Meetings. The following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ryan Salmons – Vice President; Mrs. Tamela Morton – Board Member and Ms. Ruthann Brush – Board Member. Paige Williams – Director, Dylan Markins – Fiscal Officer and Hannah Robinson – Deputy Fiscal Officer were also in attendance.

The nominating committee recommended Mrs. Kara Tieman for President, Mr. Ryan Salmons for Vice-President and Mr. Ralph Clay for Secretary.

On motion of Ms. Brush, seconded by Mr. Salmons, and unanimously carried to nominate and elect Kara Tieman to President of the Board of Trustees.

On motion of Ms. Brush, seconded by Mrs. Morton, and unanimously carried to nominate and elect Ryan Salmons to Vice-President of the Board of Trustees.

On motion of Ms. Brush, seconded by Mr. Salmons, and unanimously carried to nominate and elect Ralph Clay to Secretary of the Board of Trustees.

On motion of Ms. Brush, seconded by Mr. Salmons, and unanimously carried, Dylan Markins was nominated for the office of Fiscal Officer. Said Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same.

On motion of Ms. Brush, seconded by Mr. Salmons, and unanimously carried Hannah Robinson was nominated for the office of Deputy Fiscal Officer. Said Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same.

On motion of Mr. Salmons, seconded by Mrs. Morton, the following 2020 Estimated Revenue and Appropriations are adopted:

2020 Estimated Revenue and Appropriations

<u>Estimated Revenue</u>	
101-00-4-1100 Public Library Fund (PLF)	\$2,650,000.00
101-00-4-1210 General Property Tax	1,040,000.00
101-00-4-3000s Patron Fines & Fees	41,500.00
101-00-4-4000s Interest	70,000.00
101-00-4-6000s Contributions	12,000.00
101-00-4-8000s Sale of Surplus, Rental & Reimbursements	75,000.00
TOTAL	\$3,888,500.00

<u>Appropriations</u>	
<u>Account</u>	
101-00-5-1000s Payroll & Benefits	\$2,683,500.00
101-00-5-2000s General Operating Supplies	96,500.00
101-00-5-3000s Utilities & Maintenance	491,500.00
101-00-5-4000s Library Materials Expenses	270,000.00
101-00-5-5000s Building & Equipment Expenses	327,000.00
101-00-5-7000s Entity Dues & Memberships	8,000.00
GRAND TOTAL FUND 101	\$3,876,500.00

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes and Ms. Brush, yes.

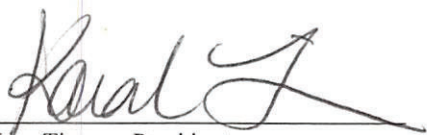
Request for 2020 Committees (Informational) – There will be no changes to the current committees.

On motion of Mrs. Morton, seconded by Mr. Salmons and unanimously carried, that the Library's 2020 Regular meetings of the Board of Trustees of the Portsmouth Public Library will be at the office of the Library at 12:00 p.m. on the 3rd Tuesday of each month during the year, unless otherwise ordered by the Board of Trustees.

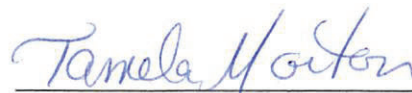
On motion of Mrs. Morton, seconded by Mr. Salmons, and unanimously carried to excuse Mr. Ralph Clay, Mr. Richard Schisler and Dr. Charles Kemp from the January 14, 2020 Organizational Board Meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 9:33 a.m.

Approved this 18th day of February 2020.



Kara Tieman, President



Tamela Morton, Secretary Pro-Tem