

MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY
April 16, 2019

The Trustees of the Portsmouth Public Library met on this date at 12:09 p.m. at the library. On roll call, the following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ralph Clay – Board Secretary; Mrs. Tamela Morton – Board Member; Mr. Richard Schisler – Board Member and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director and Hannah Robinson – Deputy Fiscal Officer.

On motion of Mr. Schisler, seconded by Mrs. Morton and unanimously carried, the minutes of the Regular Meeting – 03/19/19, are approved and ordered filed.

On motion of Mr. Clay, seconded by Mrs. Morton, the March 2019 financial report is approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Schisler, yes and Dr. Kemp, yes.

On motion of Mr. Schisler, seconded by Dr. Kemp, to approve the March 2019 bills in the amount of \$268,338.39. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Schisler, yes and Dr. Kemp, yes.

Audit, Budget & Expenditures

It is noted that the Audit, Budget & Expenditure Committee has nothing to report at this time.

Property & Extension

On motion of Mr. Schisler, seconded by Mr. Clay and unanimously carried, to approve an extension of warranty of the stonework at the South Webster building an extra year, until late 2020.

Personnel

On motion of Mrs. Morton, seconded by Mr. Schisler, to ratify the hiring of: Rosa Storey – Full-time Reference Associate, effective 4/15/19 @ \$11.64/hr – replaces Jennifer Moore and Sharon Fritz – Part-time Custodian, effective 4/30/19 @ \$10.11/hr – replaces Akaisha Diles. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Schisler, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Clay, to approve the Vision Insurance renewal with VSP, continuing through 6/30/21 with no increase in premiums. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Schisler, yes and Dr. Kemp, yes.

Materials & Equipment

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director

On motion of Mrs. Morton, seconded by Mr. Schisler, to approve a resolution to proceed and to request the Scioto County Board of Commissioners to submit to the electors of the territory of the Portsmouth Public Library the question of a renewal tax levy for current expenses of the Library. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Schisler, yes and Dr. Kemp, yes.

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New Business


On motion of Mrs. Morton, seconded by Mr. Schisler and unanimously carried, to excuse Ms. Ruthann Brush and Mr. Ryan Salmons from the April 16, 2019 Regular Board meeting is approved.

Public Comment

There being no further business, on motion duly made and seconded, adjournment was taken at 12:40 p.m.

Approved this 21st day of May, 2019.


Kara Tieman, President


Ralph Clay, Secretary