

MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY
March 19, 2019

The Trustees of the Portsmouth Public Library met on this date at 12:06 p.m. at the library. On roll call, the following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ryan Salmons – Vice President; Mrs. Tamela Morton – Board Member; Mr. Richard Schisler – Board Member and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director; Leah Jenkins – Fiscal Officer and Hannah Robinson – Deputy Fiscal Officer.

Mr. Ryan Salmons was sworn in as Vice President of the Board by reading and signing the Oath of Office.

Mrs. Tamela Morton was appointed Secretary Pro-Tem.

On motion of Mrs. Morton, seconded by Mr. Salmons and unanimously carried, the minutes of the Materials & Equipment Committee Meeting, Personnel Committee Meeting and Regular Meeting – 02/19/19, are approved and ordered filed.

On motion of Mr. Schisler, seconded by Dr. Kemp, the February 2019 financial report is approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Schisler, yes and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the February 2019 bills in the amount of \$224,168.80. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Schisler, yes and Dr. Kemp, yes.

Audit, Budget & Expenditures

It is noted that the Audit, Budget & Expenditure Committee has nothing to report at this time.

Property & Extension

South Webster Building (Informational) reported by Director – Randy Mullins, Architect, and Paige Williams, Director, received the analysis report from the stone manufacturer Boral. The report states that it was not a failure of the stone but of the mortar. The mortar used in the installation of the stone 1) had too much sand 2) not enough water and 3) was not mixed correctly. The preparation of the mortar was completed onsite by SEI or one of their sub-contractors. Randy suggests PPL wait until the weather warms up and the ground is dryer, so that he can test the perimeter of the building and see how much of the stone is affected. At that time, Randy and the Director will schedule a meeting with SEI to discuss a resolution of this issue.

Personnel

On motion of Mrs. Morton, seconded by Mr. Salmons, to ratify the transfer of: Jennifer Moore – transferred from Full-time Reference Associate to Full-time Branch Clerk, effective 02/04/19, with a pay rate change from \$12.00/hr to \$10.43/hr – replaces Lydia Trissler. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Schisler, yes and Dr. Kemp, yes.

Materials & Equipment

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director

On motion of Mr. Salmons, seconded by Mr. Schisler, to approve the following resolution to the County Auditor for levy renewal:

RESOLUTION REQUESTING THE SCIOTO COUNTY AUDITOR TO CERTIFY THE CURRENT TAX VALUATION OF THE PORTSMOUTH PUBLIC LIBRARY DISTRICT IN SCIOTO COUNTY, OHIO, AND THE AMOUNT TO BE GENERATED DURING THE FIRST YEAR OF COLLECTION OF A ONE (1.0) MILL RENEWAL LEVY FOR THE CURRENT EXPENSES OF THE PORTSMOUTH PUBLIC LIBRARY

The Board of Township Trustees of the Portsmouth Public Library, a county district library of Scioto County, Ohio, met in regular session on March 19, 2019, at the Portsmouth Public Library, Portsmouth, Ohio with Mrs. Kara Tieman, President; Mr. Ryan Salmons, Vice-President; Mr. Richard Schisler, Mrs. Tamela Moore-Morton and Dr. Charles Kemp present.

Mr. Ryan Salmons moved for the adoption of the following Resolution:

The Board requests the County Auditor to certify the total current tax valuation of this county district library taxing authority and the dollar amount of revenue that would be produced by one (1.0) mills, to levy a tax outside the ten-mill limitation for the current expenses of the Portsmouth Public Library. The Board will cause the proposed levy to be placed on the ballot at the November 5, 2019 election as a renewal of an existing library operating levy for a five (5) year term. The tax year in which the tax will first be levied is 2020 and the calendar year in which the tax will first be collected is 2021.

The purpose of the tax is for the current expenses of the Portsmouth Public Library. Ohio Revised Code section(s) 5705.03 and 5705.23 authorize(s) the submission of the question of the tax.

The ballot measure will be submitted and the tax is to be levied upon the territory of the library district of the Portsmouth Public Library which is solely located in Scioto County, Ohio.

A second was received from Mrs. Tamela Moore-Morton. Roll was called and the motion passed with the following vote:

<u>Kara Tieman</u>	<u>Yea</u>
<u>Ryan Salmons</u>	<u>Yea</u>
<u>Richard Schisler</u>	<u>Yea</u>
<u>Tamela Moore-Morton</u>	<u>Yea</u>

Dr. Charles Kemp


Yea

Adopted: March 19, 2019

The State of Ohio, Scioto County, ss.

I, Leah Jenkins, Fiscal Officer of the Board of Trustees of the Portsmouth Public Library, Scioto County, Ohio, do hereby certify that the foregoing is taken and copied from the records of said Board; that the same has been compared by me with the resolution on said record and that it is a true copy thereof.

Witness my signature, this 19th day of March, 2019.


Fiscal Officer, Portsmouth Public Library

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Schisler, yes and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve a one-time waiving of patron accounts with balances of \$9.99 or less. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Schisler, yes and Dr. Kemp, yes.

Board Member Re-appointment (Informational) – Ralph Clay's term as a Board member will expire in June 2019. He has expressed his willingness to continue to serve on the Board. The Scioto County Common Pleas Court judges are responsible for appointing this position and a letter will be sent asking them to take action on this re-appointment.


New Business

On motion of Mr. Schisler, seconded by Mrs. Morton and unanimously carried, to excuse Ms. Ruthann Brush and Mr. Ralph Clay from the March 19, 2019 Board meeting is approved.

Public Comment

There being no further business, on motion duly made and seconded, adjournment was taken at 12:41 p.m.

Approved this 16th day of April, 2019.



Kara Tieman, President



Tamela Morton, Secretary Pro-Tem