

MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY
November 21, 2022

The Trustees of the Portsmouth Public Library met on this date at 12:00 p.m. On roll call, the following members were present: Mrs. Tamela Morton – President of the Board; Dr. Charles Kemp – Vice-President of the Board; Mr. Ryan Salmons – Board Member; and Mrs. Jennifer Schackart – Board Member. Representing the library were Paige Williams – Director; Dylan Markins – Fiscal Officer; Linda Berry – Deputy Director; Keely Woloschek – Deputy Fiscal Officer; and Katie Williams – Marketing Manager. The following visitors were present: Joseph Horsley.

On motion of Mr. Salmons, seconded by Dr. Kemp, the minutes of the Regular Meeting – October 18, 2022, and the Policy Committee Meeting – November 15, 2022, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Dr. Kemp, seconded by Mrs. Schackart, the October 2022 financial reports are approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mrs. Schackart, seconded by Dr. Kemp, to approve the October 2022 bills in the amount of \$401,272.73 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

Audit, Budget & Expenditures

On motion of Mr. Salmons, seconded by Dr. Kemp, to appropriate the following amount in unappropriated funds for the computer replacements for 2023:

- \$35,000.00 into 101-00-5-5520 Technology

On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

Property & Extension

South Webster Stonework Repair – Informational - The repair to the stonework is almost completed. The stonework looks very nice and photographs are included in this packet for your review.

Lucasville Branch Erosion Project – A civil engineer from Sands & Decker met with us on Tuesday, November 8, at the Lucasville Branch. There are several options with varying costs but the Engineer is recommending Geopinning mesh and shot crete (Concrete sprayed into place) in the eroded section of the stream bank. The approximate cost for this is \$375,000 with an additional \$50,000 for permitting. I hope to present Sands & Decker's full report at the December meeting as additional information is required from other entities to complete the report.

Personnel

On motion of Mr. Salmons, seconded by Dr. Kemp, to ratify the hiring of: Marjorie Hamilton – Full-time Branch Associate, effective 10/24/22 @ \$14.94/hr – replaces Evan Rister. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Dr. Kemp, the Board entered into executive session at 12:09 p.m. to discuss the compensation of public employees. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Dr. Kemp, the Board exited executive session and reconvened the Regular Board meeting at 12:49 p.m. On the roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

Materials & Equipment

It is noted that the Material & Equipment Committee has nothing to report at this time.

Policy

On motion of Mrs. Schackart, seconded by Dr. Kemp, to approve the Revised Board Bylaws with an effective date of January 1, 2023. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

Report of the Director

On motion of Mr. Salmons, seconded by Dr. Kemp, to change the meeting date of the December meeting from Tuesday, December 20, to Tuesday, December 13, 2022. On roll call, the members voted as follows Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Dr. Kemp, seconded by Mr. Salmons, to approve the early closure of the library system on December 31, 2022 (New Year's Eve) with staff being paid for a full day of work. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mrs. Schackart, seconded by Mr. Salmons, to select Option #1 designed by Luckykid as the new logo for Scioto County Public Library effective January 1, 2023. On roll call, the members voted as follows Mrs. Morton, yes; Mr. Salmons, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

Unfinished Business

There is no unfinished business to report.

New Business

On motion of Mrs. Schackart, seconded by Dr. Kemp and unanimously carried, to excuse Mrs. Kara Tieman and Ms. Ruthann Brush from the November 21, 2022 Board Meeting.

Public Comment

The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 1:00 p.m.

Approved this 13th day of December, 2022.


Pamela Morton, President


Kara Tieman, Secretary