

**MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY**  
**October 18, 2022**

The Trustees of the Portsmouth Public Library met on this date at 12:00 p.m. On roll call, the following members were present: Mrs. Tamela Morton – President of the Board; Mrs. Kara Tieman – Secretary of the Board; Mr. Ryan Salmons – Board Member; and Mrs. Jennifer Schackart – Board Member. Representing the library were Paige Williams – Director; Dylan Markins – Fiscal Officer; Linda Berry – Deputy Director; and Keely Woloschek – Deputy Fiscal Officer.

On motion of Mr. Salmons, seconded by Mrs. Jennifer Schackart, the minutes of the Property & Extension Meeting, Materials & Equipment Committee Meeting, Policy Committee Meeting and Regular Meeting – September 20, 2022, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, the September 2022 financial reports are approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

On motion of Mrs. Schackart, seconded by Mr. Salmons, to approve the September 2022 bills in the amount of \$312,002.15 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

**Audit, Budget & Expenditures**

On motion of Mr. Salmons, seconded by Mrs. Tieman, to approve the following bank transfer:

- \$1,000,000.00 from the General bank account (3390) to our Star Ohio account (1608)

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

On motion of Mr. Salmons, seconded by Mrs. Schackart, to approve the contract with Millhuff-Stang, CPA, to prepare the 2022 Annual Financial Statement. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

**Property & Extension**

*South Webster Stonework Repair – Informational* - The repair to the stonework began on Monday, September 26. Architect Randy Mullins is reviewing the work on a regular basis to ensure the repairs are completed correctly, as issues are occurring on a regular basis.

**Personnel**

It is noted that the Personnel Committee has nothing to report at this time.

**Materials & Equipment**

It is noted that the Material & Equipment Committee has nothing to report at this time.

**Policy**

On motion of Mrs. Schackart, seconded by Mrs. Tieman, to approve the Wi-Fi Hot Spots and Leap Pads new borrowing policy effective date be November 1, 2022. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

## Report of the Director

*Library Logo* – Due to the impending name change of the Library system, the Board reviewed several new logos and color schemes. The approval of a final logo was tabled until the November meeting for further review.

*Beverly Cain Retirement Reception – Informational* – An official retirement reception for former PPL Director and State Librarian will be held on October 20 from 1-4pm at the State Library in Columbus. Beverly retired from the State Library in 2020 but all celebrations were cancelled due to Covid. Several staff who previously worked with Beverly at PPL will be attending.

## Unfinished Business

There is no unfinished business to report.

## New Business

On motion of Mr. Salmons, seconded by Mrs. Schackart, to approve resolution #2022-01 to officially change the library's name from the Portsmouth Public Library to the Scioto County Public Library effective January 1, 2023. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; and Mrs. Schackart, yes.

### RESOLUTION CHANGING NAME FROM PORTSMOUTH PUBLIC LIBRARY TO SCIOTO COUNTY PUBLIC LIBRARY

RESOLUTION: 2022-01

The Board of Trustees of Portsmouth Public Library, Scioto County, Ohio, met in Regular session on the 18th day of October, 2022 with the following members present:

President: Mrs. Tamela Morton,  
Secretary: Mrs. Kara Tieman,  
Trustee: Mr. Ryan Salmons,  
Trustee: Mrs. Jennifer Schackart.

Mr. Ryan Salmons moved to adopt the following resolution to change the name of the Library to align with the new vision and mission:

WHEREAS, the Library serves all of Scioto County, Ohio, with the main branch located in the City of Portsmouth and 5 branch locations within the county; and

WHEREAS, because the Library has not undergone an evaluation of its logo, brand or identity in over 10 years, the Library initiated work to re-envision the Library's brand and identity in the Fall of 2021 to ensure that it was aligned with the community; and

WHEREAS, as part of the brand identity re-envisioning process, the Executive Leadership team recommended updating the name of the Library prioritizing the need and desire for the name to be inclusive of the entire population that is served; and

WHEREAS, the authority of the Board of Trustees of a free public library to designate the name under which the Board of Trustees of a free public library may acquire or convey property, contract, sue or be sued, or perform any other official act is codified in section 3375.34 of the Ohio Revised Code; and

WHEREAS, the Board of Trustees is organized under Section 3375.22 of the Ohio Revised Code and derives its authority from Section 3375.40 and other relative sections of the Ohio Revised Code.

### NOW THEREFORE BE IT RESOLVED:

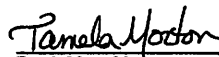
Section 1: That effective January 1, 2023, the name of the free public library formerly known as the Portsmouth Public Library shall be the Scioto County Public Library to acquire or convey property, contract, sue or be sued, or perform any other official act.

Section 2: That in accordance with the terms contained herein, the Board of Trustees shall be known as the Board of Trustees of Scioto County Public Library.

Mrs. Jennifer Schackart seconded the motion and it was approved with the following vote:

President: Mrs. Tamela Morton – yes,  
Secretary: Mrs. Kara Tieman – yes,  
Trustee: Mr. Ryan Salmons – yes,  
Trustee: Mrs. Jennifer Schackart – yes.

### Adopted:

  
Tamela Moore-Morton  
President, Board of Trustees

10/18/2022  
Date

### Attest:

  
Larry D. Markins  
Fiscal Officer, Board of Trustees

10/18/2022  
Date


On motion of Mrs. Tieman, seconded by Mrs. Schackart and unanimously carried, to excuse Dr. Charles Kemp and Ms. Ruthann Brush from the October 18, 2022 Board Meeting.

**Public Comment**

The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:40 p.m.

Approved this 15<sup>th</sup> day of November, 2022.

  
Tamela Morton, President

  
Kara Tieman, Secretary