

**MINUTES OF THE SPECIAL MEETING
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
August 18, 2020**

The Trustees of the Portsmouth Public Library met in a special meeting on this date at 12:05 p.m. at the Library to discuss the South Webster Branch Library Building Repairs, Health & Property Insurance, Grants and Scioto County Budget Commission Inquiry. On roll call, the following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ryan Salmons – Vice-President; Mr. Ralph Clay – Secretary of the Board; Mrs. Tamela Morton – Board Member and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director, Dylan Markins – Fiscal Officer and Terry Stevenson – Webmaster.

On motion of Mrs. Morton, seconded by Mr. Salmons, to enter into executive session at 12:06 p.m. to discuss potential litigation in regards to the South Webster Branch Library Repairs. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Clay, to exit Executive Session and reconvene the regular meeting at 12:14 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve the following the following action regarding the South Webster Building stonework repairs: Contact Danielle Parker, Scioto County Assistant Prosecuting Attorney, to draft a letter to Stockmeister Enterprises, Inc. (SEI) to officially notify them of the faulty stonework that is falling off of the exterior of the building at the South Webster Building. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Clay, to approve the renewal of employee health insurance with Anthem Blue Cross Blue Shield policy “Anthem Option 20 w/Rx Option T2 12.0” to begin October 1, 2020. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Dr. Kemp, to approve the employee’s responsibility for payment of health insurance premiums of 10% for single coverage for full-time employees and 35% for dependent coverage for full-time employees beginning October 1, 2020. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to remove spousal coverage if the spouse can obtain health insurance through their employer as of September 30, 2020. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve the HRA with employee responsible for the first \$1,000.00, the library responsible for the next \$2,500.00 and then the employee pays the remaining \$1,500.00 to meet Anthem’s max out-of-pocket deductible of \$5,000.00 per covered individual. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve People’s Insurance as the third-party administrator (TPA) to administer the HRA. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve the Property & Vehicle Insurance through the Ohio Plan for the period of September 4, 2020 – September 4, 2021 in the amount of \$25,345.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to accepting the Drive Up Wi-Fi Expansion Grant from the Foundation of Appalachian Ohio and AEP Ohio in the amount of \$3,778.00 and appropriate that \$3,778.00

40-2020

into the General Fund Account 101-00-5-5530 – Wi-Fi Access Grant. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

On motion of Mr. Clay, seconded by Dr. Kemp, to applying for funding from the Coronavirus Relief Fund/Public Library Assistance Program for all five library locations up to a maximum of \$25,000.00 each. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Mr. Clay, yes and Dr. Kemp, yes.

Informational

The board discussed the Scioto County Budget Commission Inquiry and viewed the response that will be presented to the Commission when Paige Williams, Director and Dylan Markins, Fiscal Officer meet with the commission on Wednesday, August 26th.

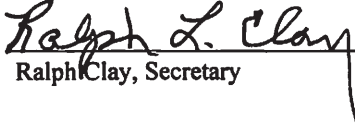
On motion of Mrs. Morton, seconded by Dr. Kemp and unanimously carried, to excuse Ms. Ruthann Brush and Mr. Richard Schisler from the August 18, 2020 Special Board meeting is approved.

There being no further business, on motion of Dr. Kemp and seconded by Mrs. Morton, adjournment was taken at 12:54 p.m.

Approved this 29th day of September, 2020.



Kara Tieman, President



Ralph Clay, Secretary