

SPECIAL MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY

August 30, 2022

The Trustees of the Portsmouth Public Library met in special session on this date at 12:02 p.m., to discuss the South Webster MOU, the health insurance renewal options, employee rate of medical insurance premiums, the HRA, and the HRA third party administrator. On roll call, the following members were present: Mrs. Tamela Morton – President of the Board; Dr. Charles Kemp – Vice-President of the Board; Mrs. Kara Tieman – Secretary of the Board; Mrs. Jennifer Schackart – Board Member; and Ms. Ruthann Brush – Board Member. Representing the library were Paige Williams – Director; Dylan Markins – Fiscal Officer; Linda Berry – Deputy Director; and Keely Woloschek – Deputy Fiscal Officer.

On motion of Mrs. Schackart, seconded by Dr. Kemp, to approve the Memorandum of Understanding (MOU) regarding the South Webster building stonework repairs. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Ms. Brush, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, to approve the renewal of employee health insurance with Aetna option #2 policy AFA CPOSII 5000 100/50 CY V22 to begin October 1, 2022. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Ms. Brush, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Mrs. Tieman, seconded by Dr. Kemp, to approve the employee's responsibility for payment of health insurance premiums of 12.5% for single coverage for full-time employees and 25% for dependent coverage for full-time employees beginning October 1, 2022. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Ms. Brush, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

On motion of Dr. Kemp, seconded by Mrs. Schackart, to approve the employee is responsible for the first \$1,000.00, the library is responsible for the next \$2,500.00 and then the employee pays the remaining \$1,500.00 to meet max out-of-pocket deductible of \$5,000.00 per covered individual. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Ms. Brush, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

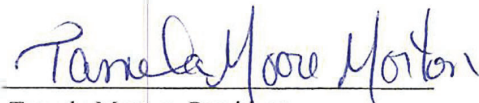
On motion of Dr. Kemp, seconded by Mrs. Schackart, to approve People's Insurance as the third party administrator (TPA) to administer the HRA and Cobra. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Ms. Brush, yes; Mrs. Schackart, yes; and Dr. Kemp, yes.

There was no Public Comment.

On motion of Mrs. Tieman, seconded by Dr. Kemp, to excuse Mr. Ryan Salmons from the August 30, 2022 Special Board Meeting.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:24 p.m.

Approved this 20th day of September, 2022.



Tamela Morton, President



Kara Tieman, Secretary