

MINUTES OF THE TRUSTEES OF THE PORTSMOUTH PUBLIC LIBRARY
SPECIAL MEETING
August 31, 2021

The Trustees of the Portsmouth Public Library met on this date at 11:37a.m at 1220 Gallia Street Portsmouth, Ohio to discuss the following: health insurance, property & vehicle insurance, an HVAC replacement project, hiring a civil engineer for the Lucasville erosion project, an MOU between PPL and the CAO, a new mask policy for PPL staff and the opening of the closed bids for Banking Services. On roll call, the following members were present: Mrs. Tamela Morton — President of the Board; Mrs. Kara Tieman — Board Member (arrived at 11:52a.m.), Dr. Charles Kemp — Vice President of the Board, Ms. Ruthann Brush — Board Member and Ryan Salmons – Board Member. Representing the library were Paige Williams — Director; Dylan Markins — Fiscal Officer, and Keely Woloschek – Deputy Fiscal Officer.

Ms. Ruthann Brush was appointed Secretary Pro-Tem.

Public Comment

Mr. Kelly Hunter was present and spoke to the board regarding an email that was sent to his wife, Cathy Hunter – a PPL employee – regarding the removal of spouses from PPL’s health insurance policy. Mr. Hunter stated he had recently spoken to Tamela Morton about the issue and wanted to emphasize how important he believed it was for PPL to continue to cover spouses on the health insurance plan. Mr. Hunter went on to congratulate the board and Director, Paige Williams, on the impressive cash carryover into 2021 and that because of this carryover, Mr. Hunter believes it is a reasonable expectation that employees and their spouses continue to have insurance. Tamela Morton, Board President, thanked Mr. Hunter for coming and stated that the email in question was erroneous and an unfortunate mistake. Mrs. Morton went on to clarify that last year the board did begin require staff spouses to take insurance through the spouse’s employer if their employer offered health insurance but the board has taken no action to remove spousal coverage completely. Mr. Hunter stated that since insurance would not be discussed that he would be leaving and planned to attend the next meeting in which insurance would be discussed. Mr. & Mrs. Hunter left the meeting at approximately 11:44 a.m.

Health Insurance

On motion of Ms. Brush, seconded by Mr. Salmons and unanimously carried, to table the discussion of health insurance until insurance information is received.

Property & Vehicle Insurance

On motion of Mr. Salmons, seconded by Dr. Kemp, to approve the property and vehicle insurance through Ohio Plan for the period of September 4, 2021 – September 4, 2022 in the amount of \$25,654.00 or less. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Dr. Kemp, yes; Ms. Brush, yes and Mr. Salmons, yes.

HVAC Replacement Project

Tami Isaac, PPL Maintenance Supervisor and Harry Main, Engineer at Johnson Controls entered the meeting at approximately 11:58 a.m. to discuss the HVAC project at the Portsmouth branch of PPL.

On motion of Mrs. Tieman, seconded by Ms. Brush, to approve Johnson Controls to replace the HVAC system in the 1995 additions of the Main Library in the amount of \$395,304.53. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Dr. Kemp, yes; Ms. Brush, yes and Mr. Salmons, yes.

Civil Engineer for Lucasville Erosion Project

On motion of Mr. Salmons, seconded by Mrs. Tieman, to approve the hiring of civil engineer Glenn Decker with the firm Sands Decker for the Lucasville erosion project with proposed professional fees of \$34,800.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Dr. Kemp, yes; Ms. Brush, yes and Mr. Salmons, yes.

MOU with CAO

On motion of Mrs. Tieman, seconded by Dr. Kemp, to approve the MOU between Community Action Organization (CAO) and the Library to share information regarding employment and training services to local job seekers. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Dr. Kemp, yes; Ms. Brush, yes and Mr. Salmons, yes.

PPL Staff Mask Policy

On motion of Mr. Salmons, seconded by Ms. Brush, to approve a policy effective immediately to require staff to wear masks (excepting medical or other CDC approved exceptions) during the time Scioto County is listed in a high or substantial transmission level by the CDC. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Dr. Kemp, yes; Ms. Brush, yes and Mr. Salmons, yes.

Bid Opening

Dylan Markins, Fiscal Officer, opened the closed bids for banking services; action will be taken on these bids at the board's regular meeting in September.

Excuse Absent Board Members

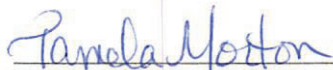
On motion of Mr. Salmons, seconded by Dr. Kemp and unanimously carried, to excuse Ralph Clay from the August 31, 2021 Special Board Meeting.

Public Comment

The Board did not receive any additional public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:32 p.m.

Approved this 21st day of September, 2021.



Tamela Morton, President



Ms. Ruthann Brush, Secretary Pro-Tem