

**MINUTES OF THE SPECIAL MEETING
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
August 8, 2019**

The Trustees of the Portsmouth Public Library met in a special meeting on this date at 9:26 a.m. at the library to discuss personnel issues. On roll call, the following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ryan Salmons – Vice-President of the Board; Mr. Ralph Clay – Board Secretary; Mrs. Tamela Morton – Board Member and Mr. Richard Schisler – Board Member. Representing the library were Paige Williams – Director; Leah Jenkins – Fiscal Officer and Hannah Robinson – Deputy Fiscal Officer.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve the renewal of health insurance with Anthem Blue Cross Blue Shield. The renewal plan, Option 20 w/ Rx Option T2, will begin October 1, 2019. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.

Option 20 w/ Rx Option T2

DEDUCTIBLE

Single	\$5,000
Family	\$10,000

MAX OUT OF POCKET

Single	\$7,350
Family	\$14,700

HOSPITAL SERVICES

Room and Board	Ded. then 100%
Physician Services	Ded. then 100%
Out-Patient Surgery	Ded. then 100%
Emergency Room	\$400 Co-pay

PROFESSIONAL SERVICES

Office Visits	\$30 Co-pay
Specialty Care Physicians	\$60 Co-pay
Preventative Care	\$30 Co-pay
Allergy Injections	\$10.00
Mammography	100%
Urgent Care	\$75 Co-pay
Ambulance	Ded. then 100%
Home Health Care	100 visits (excludes Private Duty Nursing & IV Therapy Private Duty Nursing)

MISCELLANEOUS SERVICE

Level 1 Network

Prescription Drugs Retail	\$10/\$40/\$70/25% \$350 max
Prescription Drugs Mail Order	\$25/\$120/\$210/25% \$350 max

Level 2 Network

Prescription Drugs Retail	\$20/\$50/\$80/25% \$450 max
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On motion of Mrs. Morton, seconded by Mr. Clay, to approve the employee's responsibility for payment of health insurance premiums of 7.5% for single coverage for full-time and part-time employees who work 25 or more hours each week and 32.5% for dependent coverage for full-time employees beginning October 1, 2019. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.

On motion of Mrs. Morton, seconded by Mr. Schisler, to approve the HRA plan be administered with the employee responsible for the first \$1,000 per covered individual, the Library responsible for the next \$2,500, then the employee pays the remaining \$1,500 to meet Anthem's max out-of-pocket deductible of \$5,000 per covered

individual. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve Peoples Insurance as the third party administrator (TPA) to administer the HRA. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.

On motion of Mrs. Morton, seconded by Mr. Clay, to enter into executive session at 9:47 a.m. for discussion of a personnel complaint. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.

On motion of Mrs. Morton, seconded by Mr. Schisler, to reconvene to resume the special board meeting at 2:13 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Mr. Schisler, yes.


The Board tabled the discussion of personnel hiring for a Fiscal Officer, as Leah Jenkins had not submitted a resignation date yet.

On motion of Mrs. Morton, seconded by Mr. Salmons and unanimously carried, to excuse Ms. Ruthann Brush and Dr. Charles Kemp from the August 8, 2019 Special Board meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 2:14 p.m.

Approved this 10th day of September, 2019.


Kara Tieman, President


Ralph Clay, Secretary