

**MINUTES OF THE SPECIAL MEETING
PORTSMOUTH PUBLIC LIBRARY BOARD OF TRUSTEES
September 3, 2019**

The Trustees of the Portsmouth Public Library met in a special meeting on this date at 12:00 p.m. at the Library to discuss personnel employment, the purchase of property and obtaining materials through a grant and contract. On roll call, the following members were present: Mrs. Kara Tieman – President of the Board; Mr. Ryan Salmons – Vice-President of the Board; Mr. Ralph Clay – Board Secretary; Mrs. Tamela Morton – Board Member and Ms. Ruthann Brush – Board Member. Representing the library were Paige Williams – Director and Leah Jenkins – Fiscal Officer.

On motion of Mr. Salmons, seconded by Mrs. Morton, to enter into executive session at 12:01 p.m. for discussion of purchasing real estate. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes and Ms. Brush, yes.

Dr. Charles Kemp – Board Member entered the meeting at 12:05 p.m.

On motion of Mrs. Morton, seconded by Mr. Clay, to reconvene to resume the special board meeting at 12:25 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes; Ms. Brush, yes and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Ms. Brush, to approve Paige Williams, to offer the owners of 508 Waller Street, Portsmouth, \$60,000 for the purchase of the property. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes; Ms. Brush, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Dr. Kemp, to approve the Software Solutions annual contract from 4/1/19 to 3/31/20 in the amount of \$10,417.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes; Ms. Brush, yes and Dr. Kemp, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to enter into executive session at 12:29 p.m. for discussion of the employment search for the Fiscal Officer position. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes; Ms. Brush, yes and Dr. Kemp, yes.

On motion of Mr. Salmons, seconded by Mr. Clay, to reconvene to resume the special board meeting at 12:55 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Clay, yes; Mr. Salmons, yes; Ms. Brush, yes and Dr. Kemp, yes.

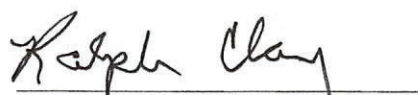
The Board tabled the discussion of the Library participating in the Book-a-Bike program grant with Portsmouth Connex, Inc. until an estimated cost of the insurance liability was determined. In order to meet the grant deadline, the Board moved the September Board meeting to September 10, 2019.

On motion of Mr. Salmons, seconded by Mr. Clay and unanimously carried, to excuse Mr. Richard Schisler from the September 3, 2019, Special Board meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 1:10 p.m.

Approved this 10th day of September, 2019.


Kara Tieman, President


Ralph Clay, Secretary