

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
January 17, 2023**

The Trustees of the Portsmouth Public Library met on this date at 12:01 p.m. to set the organization of the Board for 2023, adopt the 2023 estimated revenue and appropriations, appoint 2023 Committees, and set dates and times of Board Meetings. The following members were present: Mrs. Tamela Moore-Morton – President of the Board; Dr. Charles Kemp – Vice-President; Mrs. Kara Tieman – Secretary of the Board; Mr. Ryan Salmons – Board Member, and Mrs. Jennifer Schackart – Board Member. Representing the library was Paige Williams – Director, Linda Berry – Deputy Director; Dylan Markins – Fiscal Officer; Keely Woloschek – Deputy Fiscal Officer and Katie Williams – Marketing Manager. The following visitors were present: Joseph Horsley.

On motion of Mrs. Tieman, seconded by Mr. Salmons, and unanimously carried to nominate and elect Dr. Charles Kemp to President of the Board of Trustees.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, and unanimously carried to nominate and elect Mr. Ryan Salmons to Vice-President of the Board of Trustees.

On motion of Mr. Salmons, seconded by Dr. Kemp, and unanimously carried to nominate and elect Kara Tieman to Secretary of the Board of Trustees.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, to nominate Larry “Dylan” Markins for the office of Fiscal Officer. Said Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, to nominate Keely Woloschek for the office of Deputy Fiscal Officer. Said Deputy Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Deputy Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mrs. Schackart, seconded by Dr. Kemp, to adopt the following 2023 Estimated Revenue and Appropriations:

Scioto County Public Library
2023 Estimated Revenues & Appropriations
General Fund 101

Estimated Revenue

101-00-4-1100	Public Library Fund (PLF)	3,227,682
101-00-4-1210	General Property Tax	1,075,000
101-00-4-3000s	Patron Fines & Fees	23,000
101-00-4-4000s	Interest	175,000
101-00-4-6000s	Contributions	15,000
101-00-4-8000s	Sale of Surplus, Rental & Reimbursements	130,000

TOTAL Estimated Receipts	\$ 4,645,682
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Appropriations

101-00-5-1000s	Payroll & Benefits	\$ 3,384,500
101-00-5-2000s	General Operating Supplies	110,000
101-00-5-3000s	Utilities & Maintenance	561,500
101-00-5-4000s	Library Materials Expenses	267,500
101-00-5-5000s	Building & Equipment Expenses	150,000
101-00-5-7000s	Entity Dues & Memberships	10,000

GRAND TOTAL FUND 101	\$ 4,483,500
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On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

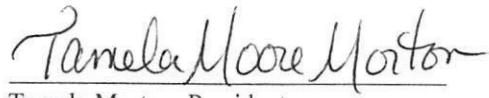
Appointment of 2022 Committees (Informational) – The Property & Extension Committee will remain the same for 2023. Tamela Moore Morton will fill the vacant position on the Personnel Committee. Jennifer Schackart will become the Chair of the Policy Committee, and Tamela Moore Morton and Ruthann Brush will fill the vacant positions. Tamela Moore Morton will become the Chair of the Materials & Equipment Committee and Kara Tieman will fill the vacant position. The Audit, Budget & Expenditures committee will remain the same for 2023.

On motion of Mrs. Tieman, seconded by Dr. Kemp and unanimously carried, the Library's 2023 Regular meetings of the Board of Trustees of the Scioto County Public Library will be at the office of the Library at 12:00 p.m. on the 3rd Tuesday of each month during the year, unless otherwise ordered by the Board of Trustees.

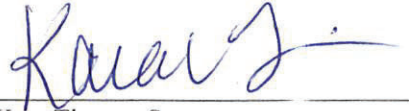
On motion of Dr. Kemp, seconded by Mrs. Schackart and unanimously carried, to excuse Ms. Ruthann Brush from the January 17, 2023 Organizational Board Meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:11 p.m.

Approved this 21st day of February, 2023.



Tamela Morton, President



Kara Tieman, Secretary