

**MINUTES OF THE MATERIALS & EQUIPMENT COMMITTEE
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
May 16, 2023**

The Materials & Equipment Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:05 p.m. to discuss the bookmobile repair cost, new bookmobile, and the disposal of paperback spinners. The following committee members were present: Mrs. Kara Tieman, Member. Mr. Ryan Salmons, Member; Mrs. Jennifer Schackart, Member; and Dr. Charles Kemp, President of the Board, were also in attendance. Mrs. Kara Tieman, Secretary of the Board, called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Director; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsely and Joan Roberts.

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The committee reviewed and recommends to the full board the following:

- 1) *Bookmobile Repair* – The Library’s Bookmobile was built in 2007-08 and is beginning to have some mechanical issues. The current issue is the generator that operates the interior lights and heat/air. The generator has had several repairs recently and is currently working. However, we are unsure if these small fixes will keep the generator operating so we would like the Board to approve an amount up to \$20,000 for the replacement of the generator if it becomes necessary so there would be no need to wait until the next Board meeting.
- 2) *New Bookmobile* – Linda Berry - Deputy Director, Kristin Baker – Outreach Services Coordinator and Paige Williams – Director, have been researching the purchase of a new bookmobile. As noted above, the current Bookmobile dates from 2007-08 and is beginning to have mechanical issues. In contacting Farber Specialty Vehicles, the only Ohio manufacturer of bookmobiles, the current wait time to begin building a bookmobile is 18 months. We will present some information at the Materials & Equipment Committee meeting to discuss the approval of getting a quote from Farber for a new bookmobile to give an idea of the actual cost.
- 3) *Disposal List* – The Board will review a disposal list of old paperback spinners to sell or give to other Ohio public libraries.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:28 p.m.

Approved this 27th day of June, 2023.



Mrs. Kara Tieman, Member