

MINUTES OF THE BUDGET, AUDIT & EXPENDITURE COMMITTEE
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
June 27, 2023

The Budget, Audit & Expenditure Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:08 p.m. to discuss the paving of parking lots, approve the 2024 estimated revenue and appropriations, and the Books Build Bridges Library Donation. The following committee members were present: Mr. Ryan Salmons, Chair; Mrs. Kara Tieman, Member; and Mrs. Jennifer Schackart, Member. Dr. Charles Kemp, President of the Board; and Ms. Ruthann Brush, Member, were also in attendance. Mr. Ryan Salmons, Chair, called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Director; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsely and Joan Roberts.

The committee reviewed and recommends to the full board the following:

- 1) *Transfer – Parking Lot Paving* – The board will need to appropriate & transfer the following for the paving of the parking lots:
 - \$14,000.00 in unappropriated funds into *101-00-5-9900 – Transfers*
 - \$14,000.00 from *101-00-5-9900 – Transfers* to *401-00-4-9900 Transfers*
 - \$14,000.00 in unappropriated funds into *401-00-5-5200 – Land Improvements*

2) *Approve 2024 Estimated Revenue and Appropriations*

**Scioto County Public Library
2024 Estimated Revenues & Appropriations**

ALL FUNDS

<u>Estimated Revenue</u>		
101-00-4-1100	Public Library Fund (PLF)	3,230,000
101-00-4-1210	General Property Tax	1,095,000
101-00-4-3000s	Patron Fines & Fees	23,000
101-00-4-4000s	Interest	260,000
101-00-4-6000s	Contributions	15,000
101-00-4-8000s	Sale of Surplus, Rental & Reimbursements	150,000
TOTAL Estimated Receipts		\$ 4,773,000
<u>Appropriations</u>		
General Fund (101)		
101-00-5-1000s	Payroll & Benefits	\$ 3,537,000
101-00-5-2000s	General Operating Supplies	152,500
101-00-5-3000s	Utilities & Maintenance	585,500
101-00-5-4000s	Library Materials Expenses	295,500
101-00-5-5000s	Building & Equipment Expenses	150,000
101-00-5-7000s	Entity Dues & Memberships	15,000
101-00-5-9000s	Transfers	-
GRAND TOTAL FUND 101		\$ 4,735,500
<u>Appropriations</u>		
Building & Repair Fund (401)		
101-00-5-5000s	Building & Equipment Expenses	-
GRAND TOTAL FUND 401		\$ -
GRAND TOTAL ALL FUNDS		\$ 4,735,500

- 3) *Books Build Bridges Library Donation* – Since 2018, the Library along with several community partners have sponsored a biennial reading program for Scioto County students. The Board is being asked to approve allowing the Library to donate \$2,000 toward the purchase of books for the project.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:11 p.m.

Approved this 29th day of August, 2023.



Mr. Ryan Salmons, Chair

MINUTES OF THE PROPERTY & EXTENSION COMMITTEE
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
June 27, 2023

The Property & Extension Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:12 p.m. to discuss the Lucasville Erosion Project and the Lucasville Roof Replacement. The following committee members were present: Ms. Ruthann Brush, Chair; Mr. Ryan Salmons, Vice President of the Board; and Mrs. Jennifer Schackart, Member. Dr. Charles Kemp, President of the Board; and Mrs. Kara Tieman, Secretary of the Board, were also in attendance. Ms. Ruthann Brush, Chair, called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Director; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsely and Joan Roberts.

The committee reviewed and recommends to the full board the following:

- 1) *Selection of a plan for the Lucasville Erosion Project*

SKELLY AND LOY

A  Terracon Company

449 Eisenhower Boulevard, Suite 300
Harrisburg, PA 17111-2302
P (717) 232-0593 | F (717) 232-1799
Terracon.com

June 27, 2023

Scioto County Public Library
103 OH-728
Lucasville, Ohio 45648

Attn: Paige Williams, Director
E: pwilliams@yourppl.org

Re: Stream Restoration Design and Permitting
Lucasville Branch of the Scioto County Public Library
Project Number JN227677

Dear Ms. Williams:

The Scioto County Public Library has tasked Skelly and Loy, Inc., *A Terracon Company* (Skelly and Loy) to perform stream restoration design and permitting services for an approximately two hundred linear foot reach of an unnamed tributary (UT) to the Scioto River located at the Lucasville Branch of the Scioto County Public Library. The stream bank is highly unstable and future degradation threatens the library's property and the library building itself. This letter is to serve as an explanation to the approach and description of the proposed improvements within the conceptual design plan.

1.0 Project Description

The UT to Scioto River drains approximately 0.75 square miles. The drainage area is 89 percent forested and 5.5 percent urban according to the United States Geological Survey (USGS) StreamStats web application. The stream is located within the Ohio River watershed.

A fluvial geomorphic survey was completed on April 6, 2023. The study reach was approximately seven hundred linear feet. Stream conditions were investigated immediately upstream and downstream of the project site. During the site visit, among other exercises, Skelly and Loy measured the alignment, section, and profile of the stream channel and bank. Skelly and Loy used this information to estimate the channel defining dimensions to design a stable alignment and geometry for the stream to prevent future erosion and degradation.

The results of the survey evaluated the extent of stream degradation within the project area and site conditions for the creation of conceptual design alternatives. We determined that most of the impacts and threat to library property are the result of two tortuous meanders (sharp changes in direction of the stream channel). These meanders are migrating towards the library building. Past efforts to stem the bank erosion appear to include installing rip rap along the bank. The placed rock is no longer serving the intended purpose and bank erosion is accelerating. Some of this placed rock is now falling into the active stream channel, leading to a decreased cross-sectional area of the stream channel and increased shear stresses on the streambanks.

Explore with us

Stream Restoration Design and Permitting
Lucasville Branch of the Scioto County Public Library
JN227677
June 27, 2023

SKELLY AND LOY
A Terracon Company

Originally, the focus of the study was to observe and stabilize one meander; however, a second meander was observed with severe erosion that requires immediate stabilization. Therefore, both tortuous meanders were included in the studied. Upon conversation with representatives of Scioto County Public Library during a meeting on May 25, 2023, it was decided that the best solution is to address both meanders simultaneously to reduce additional mobilization costs associated with separate restoration efforts.

2.0 Proposed Improvements

Multiple approaches are needed to stabilize the project area. The following is a brief explanation of each approach to stream stabilization.

2.1 Geometry

The alignment, section, and profile of the stream is proposed to be corrected. The stream alignment will be improved to eliminate those two instances of very sharp meanders or turns. This is accomplished by relocating the channel away from the existing eroded bank and softening the curve to a more stable alignment or geometry. This will be conducted using natural channel design methods and will increase the radius of curvature of the channel and reduce energy directed towards the bank. The typical section of the stream was designed to pass the channel defining flow (bankfull event), as determined by regional curve data, and reference stable cross sections within the project area. The profile was designed to provide riffle and pool segments that mimic stable streams with similar watershed conditions. Correcting the geometry will improve stability through corrective stream dimensions, redirecting flow away from eroded banks, and allowing a more natural dissipation of energy.

2.2 Bank Protection

Bank protection is essential for the stability of the project area. This is proposed to be accomplished by multiple approaches. Once the stream is relocated away from the vertical slope, compacted fill will be placed at a maximum 2 to 1 slope. The slope will be protected by rock toe, floodplain sills, coir wrapped soil lifts, and bioengineering and riparian planting and seedings. Rock toe will include minimum 2.5' X 2.5' x 2.0' rock stacked along the edge of the channel to prevent water from migrating towards the previous channel and to protect the large quantities of fill material. Floodplain sills will extend from the rock toe in strategic locations towards the existing vertical bank. These sills will also protect the channel from migrating from the proposed alignment into the fill areas by placing rock columns within the compacted fill. Soil lifts are layers of topsoil wrapped in coir (biodegradable coconut husk matting) that will be placed above the rock toe to temporarily stave off erosion along the fill slope until the proposed vegetation grows in. These structures will fully vegetate (typically within 3 years) and become a living structure with dense root protection. Bioengineering will include live stake placement near the edge of water and whips between the layers of soil lifts. Over time, the root mass from the stakes and whips provides the long-term bank stabilization while the coir matting provides temporary protection. This biodegradable matting and temporary seeding will be placed along all remaining steep bank slopes. Trees, shrubs, and permanent seeding will be installed for long-term stabilization of the slopes, and to add additional root mass to support the fill and streambanks.

Explore with us

2.3 Grade Control

Grade control was deemed necessary to prevent vertical incision or down cutting of the channel from conditions existing downstream and upstream from the project area that could threaten site improvements. Grade control also provides additional bank protection. Three cross rock vanes are proposed. These weir-like structures are made of boulders and provide multiple benefits. The vanes prevent vertical incision or "down-cut" of the channel by armoring the cross section, protect the banks by directing flow in the center of the channel, and prevent lateral channel erosion by extending the arms of the structure into the banks. These structures also reduce stream power by creating scour pools that slow down the flowing water, particularly during high flow events.

3.0 Site Constraints

Numerous site constraints were observed during the field visit. Utilities were identified within the project area and were located on the survey by Sands Decker. These include underground and overhead utilities that will be avoided during construction. The project is in very close proximity to the library building. Efforts will be taken to minimize or avoid interruptions to normal library activities. An existing stream project was observed just downstream of the project area. This stream project appears to be adjusting and could affect proposed improvements. This potential issue was addressed by including robust grade control to prevent any channel corrections due to downstream destabilization. The upstream was also observed as moderately unstable. The design includes bank protection and channel grade control necessary to prevent future channel destabilization from conditions occurring upstream of the project area.

The primary site constraint identified during the conceptual design is property boundaries. Most of the project occurs on an adjacent property due to the need to realign the channel. The property owner was identified as Southern Ohio Medical Center (SOMC) on the survey plans. Sands Decker was approached to reach out to SOMC during a project update meeting on May 25, 2023. A landowner agreement will be necessary to conduct the work. The proposed project will benefit SOMC by stabilizing the stream channel and potentially preventing future degradation from occurring on their property.

Permitting will be required by state (Ohio Environmental Protection Agency) and federal authorizations (U.S. Army Corps of Engineers). Based upon conversations with Alex DelValle of Scioto County Stormwater Department, no subdivision regulations permit is needed through the county because the site is under one acre. No FEMA flood mapping was identified within the project area.

4.0 Summary

Multiple approaches were discussed during a meeting with Portsmouth Library, Sands Decker, and Skelly and Loy on May 25, 2023. It was agreed by all parties that the most long-term approach is to relocate the channel away from both vertical banks at the two meanders and to stabilize the stream bank and channel to prevent future degradation. Skelly and Loy further developed the preferred alternative in the Lucasville Branch of the Scioto County Public Library Conceptual Stream Restoration Plans dated 06/16/2023. An estimate of construction costs was also included in this submittal.

Stream Restoration Design and Permitting
Lucasville Branch of the Scioto County Public Library
JN227677
June 27, 2023




A Terracon Company

Skelly and Loy is proud to provide stream restoration design services to the Scioto County Public Library. Skelly and Loy believes this design provides the most long-term solution to the bank erosion that is threatening library property and is available to answer any questions or further explain design approach. If you have any questions, please do not hesitate to contact Jared Mummert (717-510-7777, jummert@skellyloy.com).

Sincerely,
Skelly and Loy, Inc., A Terracon Company


Matt Leisses
Senior Scientist
Environmental Engineering


Jared Mummert, P.E. (PA)
Project Engineer
Environmental Engineering


Michael E. Lower, P.E. (PA)
Principal
Department Manager, Engineering

cc: Calvin Bush, P.E.
File: N:\Projects\2022\JN227677\Working Files\DRAFTS (Proposal-Reports-Communications)\Lucasville Library Project Summary Memo (2023-06-26) JDM.docx



**LUCASVILLE BRANCH OF THE SCIOTO COUNTY PUBLIC LIBRARY
STREAM RESTORATION
LUCASVILLE, OH**

CONCEPTUAL DESIGN CONSTRUCTION COST ESTIMATE
2023-06-16

TOTAL	\$174,200.00
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ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	ESTIMATED COST	CONTRACT ITEM COST
ONE TIME COSTS					\$47,000.00	\$47,000.00
	MOBILIZATION/DEMobilIZATION	1.00	LS	\$20,000.00	\$20,000.00	
	CONSTRUCTION SURVEY STAKEOUT	1.00	LS	\$5,000.00	\$5,000.00	
	CLEARING AND GRUBBING	1.00	LS	\$10,000.00	\$10,000.00	
	STORMWATER MANAGEMENT PLAN [Silt Fence, Stockpile Areas, Site Access]	1.00	LS	\$12,000.00	\$12,000.00	
STREAM RESTORATION					\$85,700.00	\$85,700.00
	LARGE SELECT ROCK (CROSS ROCK VANE)	79.00	TONS	\$85.00	\$6,700.00	
	LARGE SELECT ROCK (ROCK TOE)	262.00	TONS	\$85.00	\$22,300.00	
	ODOT TYPE B ROCK (BOULDER SILLS)	193.00	CY	\$75.00	\$14,500.00	
	EXCAVATION WITHOUT CLASSIFICATION	844.00	CY	\$35.00	\$29,500.00	
	PLACING STREAMBED SUBSTRATE	28.00	CY	\$30.00	\$800.00	
	PLACING STOCKPILED TOPSOIL	283.00	CY	\$30.00	\$8,500.00	
	BIODEGRADABLE EROSION CONTROL MATTING	683.00	SY	\$5.00	\$3,400.00	
LANDSCAPE PLAN					\$15,300.00	\$15,300.00
	SEED MIX AND MULCHING	8.00	LB	\$35.34	\$300.00	
	SHRUBS	100.00	EACH	\$50.00	\$5,000.00	
	TREES	20.00	EACH	\$100.00	\$2,000.00	
	LIVE STAKES	140.00	EACH	\$5.00	\$700.00	
	LIVE WHIPS	1,080.00	EACH	\$4.00	\$4,300.00	
	LANDSCAPE WARRANTY	1.00	LS	\$3,000.00	\$3,000.00	

ANTICIPATED CONSTRUCTION DATE 2024-01-01

	SUB-TOTAL	\$148,000.00
15%	CONTINGENCY	\$22,200.00
5%	ESCALATION	\$4,000.00
	TOTAL	\$174,200.00

NOTE: ESTIMATED COSTS ARE ROUNDED TO THE NEAREST HUNDRED

2) *Lucasville Roof Replacement*

Roger Hemming Contractor LLC

Client: Lucasville Library - ROOF
library: 103 OH 728
Lucasville, OH 45648

Home: (740) 285-0405

Operator: ERICOLIV

Estimator: darren o
Company: Roger Hemming Contractor LLC

Type of Estimate:

Date Entered: 4/18/2023

Date Assigned:

Price List: OHPO8X_JUN23

Labor Efficiency: Restoration/Service/Remodel

Estimate: LUCASVILEELIBRARY-1

Roger Hemming Contractor LLC

LUCASVILEELIBRARY--1						
LUCASVILEELIBRARY--1	LUCASVILEELIBRARY--1					
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Remove Laminated - comp. shingle rfg. - w/out felt	52.70 SQ	67.67	0.00	0.00	713.24	4,279.45
3. Laminated - comp. shingle rfg. - w/out felt	54.00 SQ	0.00	228.51	0.00	2,467.90	14,807.44
4. Ice & water barrier	714.00 SF	0.00	1.50	0.00	214.20	1,285.20
5. Roofing felt - 15 lb.	45.56 SQ	0.00	29.84	0.00	271.90	1,631.41
6. R&R Drip edge	350.00 LF	0.40	2.51	0.00	203.70	1,222.20
7. R&R Valley metal	92.00 LF	0.72	5.71	0.00	118.30	709.86
8. Asphalt starter - peel and stick	350.00 LF	0.00	1.88	0.00	131.60	789.60
9. R&R Hip / Ridge cap - composition shingles	138.00 LF	2.44	4.08	0.00	179.94	1,079.70
10. R&R Continuous ridge vent - shingle-over style	120.00 LF	1.03	8.97	0.00	240.00	1,440.00
11. Dumpster load - Approx. 30 yards, 5-7 tons of debris	2.00 EA	644.50	0.00	0.00	257.80	1,546.80
Total: LUCASVILEELIBRARY--1				0.00	4,798.58	28,791.66
Line Item Totals: LUCASVILEELIBRARY--1				0.00	4,798.58	28,791.66

**Ardent Exteriors**

694 Glenwood Ave.
New Boston, OH 45662

Insured: Lucasville Library
Property: 103 Ohio 728
Lucasville, OH 45648

Home: (740) 370-6736

Estimator: Christine Kipphut
Position: Estimator

Business: (802) 236-8269
E-mail: precisionestimatingchristine@gmail.com

Contractor: Robert Magaw
Company: Ardent Exteriors
Business: 694 Glenwood Ave.
New Boston, OH 45662

Business: (740) 352-8263
E-mail: magawrobert@gmail.com

The following report contains all documented items known at this time , that are required to restore this property to pre-loss condition.

As a General Contractor, we are required to handle the permit process, OSHA regulation, compliance, General Liability Insurance for the project and Workmen's Compensation Insurance for its employees/subcontractors. The following estimate is based on the damages noted at the time of inspection.. Many times, additional damages that were previously overlooked by your insurance company will be discovered. These items will be supplemented for approval to your insurance company. During the repair process, any further damages that are discovered or come forth will be submitted in a supplement estimate that will include (but not be limited to) the building permit fee, etc.



Arden Exteriors

694 Glenwood Ave.
New Boston, OH 45662

LUCASVILLE_LIBRARY

LUCASVILLE_LIBRARY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
It is strongly recommended that an insurance claim be filed. All of the damages noted would be covered on an insurance claim. We have decades of experience working with insurance carriers on restoration claims and can assist with a smooth project.					
Total: LUCASVILLE_LIBRARY				0.00	0.00

Roof

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Remove Laminated - comp. shingle rfg. - w/out felt	44.57 SQ	67.67	0.00	0.00	3,016.05
2. Laminated - comp. shingle rfg. - w/out felt	50.00 SQ	0.00	228.51	436.70	11,862.20
3. Asphalt starter - universal starter course	425.00 LF	0.00	1.81	17.56	786.81
4. Roofing felt - 15 lb.	30.17 SQ	0.00	29.84	15.66	915.93
5. Ice & water barrier	1,440.00 SF	0.00	1.50	51.16	2,211.16
6. Remove Additional charge for steep roof - 7/12 to 9/12 slope	3.98 SQ	17.11	0.00	0.00	68.10
7. Additional charge for steep roof - 7/12 to 9/12 slope	3.98 SQ	0.00	39.94	0.00	158.96
8. Remove Additional charge for high roof (2 stories or greater)	44.57 SQ	6.47	0.00	0.00	288.37
9. Additional charge for high roof (2 stories or greater)	44.57 SQ	0.00	17.65	0.00	786.66
10. R&R Drip edge	425.00 LF	0.40	2.51	33.59	1,270.34
11. R&R Continuous ridge vent - shingle-over style	142.00 LF	1.03	8.97	43.44	1,463.44
12. R&R Hip / Ridge cap - Standard profile - composition shingles	198.00 LF	2.44	5.31	38.61	1,573.11
13. R&R Flashing - L. flashing - color finish	53.00 LF	0.72	4.80	9.64	302.20
14. Step flashing	37.60 LF	0.00	9.16	5.29	349.71
15. R&R Flashing - pipe jack	1.00 EA	8.62	44.52	1.16	54.30
16. Lightning protection system - Detach & reset	1.00 EA	0.00	397.51	0.00	397.51
*May have additional costs					
17. R&R Valley metal	88.50 LF	0.72	5.71	16.23	585.29
18. R&R Modified bitumen roof	1.00 SQ	61.52	387.20	9.38	458.10
*Costs may increase. Refers to mod bit installed near silo					
Totals: Roof				678.42	26,548.24



Arden Exteriors

694 Glenwood Ave.
New Boston, OH 45662


Summary for Dwelling

Line Item Total	25,869.82
Material Sales Tax	678.42
Replacement Cost Value	<u>\$26,548.24</u>
Net Claim	<u><u>\$26,548.24</u></u>

52-2023

There being no further business, on motion duly made and seconded, adjournment was taken at 12:35 p.m.

Approved this 29th day of August, 2023.



Ms. Ruthann Brush, Chair

**MINUTES OF THE MATERIALS & EQUIPMENT COMMITTEE
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
June 27, 2023**

The Materials & Equipment Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:35 p.m. to discuss the new bookmobile and a disposal list. The following committee members were present: Mrs. Kara Tieman, Secretary of the Board; and Ms. Ruthann Brush, Member. Dr. Charles Kemp, President of the Board; Mr. Ryan Salmons, Vice President of the Board; and Mrs. Jennifer Schackart, Member, were also in attendance. Mrs. Kara Tieman, Secretary of the Board, called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Director; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsely and Joan Roberts.

The committee reviewed and recommends to the full board the following:

1) *New Bookmobile*

FARBER
SPECIALTY VEHICLES

7052 Americana Parkway
Columbus, OH 43068
Toll Free: (800) 331-3188
Fax: (614) 759-2098

QUOTATION

CUSTOMER
Scioto County Public Library
Kristin Baker
1220 Gallia Street
Portsmouth, OH 45662
740.354.5413

QUOTE/PROJECT DESCRIPTION
Farber Stepvan Bookmobile
Freightliner MT55, Diesel
22' Floorspace

TOTAL UNIT PRICE **\$473,523.00**

CONTACT	DELIVERY	SHIPPED VIA	F O B	TERMS	DATE
Brock Templin	360 Days After Receipt of Chassis	Farber		50/50	19-Jun-23

QUANTITY		UNIT PRICE	TOTAL PRICE
1	FSV Stepvan 22	\$ 359,000.00	\$ 359,000.00
30	Custom Book Mobile (per foot)	\$ 310.00	\$ 9,300.00

Model Upgrade Pricing

INTERIOR OPTIONS			
4	Fixed Window	\$ 475.00	\$ 1,900.00
1	Wheelchair lift, automatic, ADA approved, w/door	\$ 6,590.00	\$ 6,590.00
22	Shelving Book Mobile (per foot)	\$ 688.00	\$ 15,136.00
4	Aluminum, Book Cart, Single Sided, Powdercoat White	\$ 1,428.00	\$ 5,712.00
4	Aluminum, Wall Security Bracket	\$ 430.00	\$ 1,720.00
0	Removable/Modular Bench Seat	\$ 425.00	\$ -
3	Air lift tie down: Includes 6 straps & 12 anchors	\$ 410.00	\$ 1,230.00

FINISHES & UPGRADES

1	Commercial Grade Vinyl Flooring	\$ 1,660.00	\$ 1,660.00
3	Exterior graphics package (One to four units required)	\$ 4,980.00	\$ 14,940.00
1	Rubberized Undercoating: Full floor coverage	\$ 2,200.00	\$ 2,200.00

EXTERIOR OPTIONS

1	Lateral arm box awning, Sunbrella color selection , up to 22'	\$ 5,350.00	\$ 5,350.00
1	Hydraulic leveling and stabilizing jacks - medium duty	\$ 6,995.00	\$ 6,995.00
1	Roof rail for mounting Wi-Fi antennas w/ weatherproof access hatch to interior	\$ 1,200.00	\$ 1,200.00
2	Exterior Storage Compartment, up to 3'	\$ 1,860.00	\$ 3,760.00

AUDIO/VIDEO OPTIONS

1	Back-up camera system, 7" LCD color monitor	\$ 1,250.00	\$ 1,250.00
1	PA System w/ wireless mic. Includes 2 interior speakers & 2 exterior speakers	\$ 2,800.00	\$ 2,800.00

ELECTRONICS

1	Cradlepoint IBR1700 (Dual Carrier w/ auto switching)	\$ 2,850.00	\$ 2,850.00
1	CAT 5 network	\$ 4,300.00	\$ 4,300.00

APPLIANCES

1	Microwave oven, cabinet mounted	\$ 400.00	\$ 400.00
1	Refrigerator, AC/DC, compressor operated	\$ 950.00	\$ 950.00

H.V.A.C.

2	Powered reversible roof vent w/ max air cover	\$ 650.00	\$ 1,300.00
3	Roof mounted air conditioner	\$ 940.00	\$ 2,820.00

GENERATORS & POWER SUPPLIES

1	12KW Diesel Generator with compartment	\$ 14,180.00	\$ 14,180.00
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LIGHTING OPTIONS

1	LED ceiling light package	\$ 3,660.00	\$ 3,660.00
2	Scene lights, LED, each	\$ 460.00	\$ 920.00

DELIVERY AND TRAINING \$ 1,400.00
TOTAL UNIT PRICE **\$473,523.00**

SPECIAL NOTES AND INSTRUCTIONS

Once signed, please fax, mail or email to the provided address.
Above information is not an invoice and only an estimate of services/goods described above.

Thank you for your business!

Payment will be collected in prior to provision of services/goods described in this quote.

Please confirm your acceptance of this quote by signing this document.

Signature

Print Name

Date

- 2) *Disposal List* – The Board is asked to approve the disposal of 12 paperback spinners and 2 broken wingback chairs by transferring to another non-profit or trashing due to condition.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:53 p.m.

Approved this 29th day of August, 2023.

A handwritten signature in cursive script, appearing to read "Kara Tieman", written over a horizontal line.

Mrs. Kara Tieman, Secretary

**MINUTES OF THE POLICY COMMITTEE
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
June 27, 2023**

The Policy Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:54 p.m. to discuss the Petitioning or Soliciting on Library Property Policy. The following committee members were present: Mrs. Jennifer Schackart, Chair; and Ms. Ruthann Brush, Member. Dr. Charles Kemp, President of the Board; Mr. Ryan Salmons, Vice President of the Board; and Mrs. Kara Tieman, Secretary of the Board, were also in attendance. Mrs. Jennifer Schackart, Chair, called the meeting to order. Representing the library were Paige Williams, Director; Dylan Markins, Fiscal Officer; Linda Berry, Deputy Director; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsely and Joan Roberts.

The committee reviewed and recommends to the full board the following:

- 1) *Petitioning or Soliciting on Library Property Policy*

**Scioto County Public Library
Petitioning or Soliciting on Library Property Policy**

I. POLICY

Soliciting or circulating petitions for signature inside any Scioto County Public Library building including meeting rooms is prohibited. Soliciting or circulating petitions for signature outside of the Library, or on Library property at a distance of twenty-five (25) feet or more from doorways, is considered free speech and protected by the First Amendment.

II. REGULATIONS

1. All Library facilities, including branches and the Main Library are considered limited public forums and therefore provide access and use of designated Library spaces to the general public. However, that access and use is limited to Library purposes and approved activities.
2. Library exterior spaces are considered public forums and petitioners/solicitors are not restricted from seeking signatures within the guidelines established for this policy.
3. Restrictions and prohibitions to petitioners/solicitors apply to all paid and volunteer canvassers for candidates, partisan or non-partisan, and petitions to get issues on the ballot or those simply seeking support for a cause or issue. This policy is content-neutral and applies to all regardless of the candidate, issue or cause.
4. Petitioners/solicitors may offer literature to individuals but are prohibited from placing leaflets on vehicles in Library parking lots.
5. Patron comfort and safety requires petitioners/solicitors remain a minimum of twenty-five (25) feet from Library entrances and exits.
6. Petitioners/solicitors may not block doorways, prevent patrons from getting in or out of cars, use abusive language or behave in any way that is harassing or intimidating.
7. Petitioners/solicitors must stay clear of traffic lanes and vehicular entrances.
8. Petitioners shall provide their own supplies and equipment. The library is unable to supply tables and chairs to petitioners.
9. Petition circulating in NO way constitutes the library's endorsement of a candidate, an issue or an organization's policies or beliefs.

Anyone who violates this policy, or other library policies such as the Behavior and Conduct on Library Property Policy, or engages in unlawful behavior will be required to leave the premises.

Adopted and Effective 6-27-23

There being no further business, on motion duly made and seconded, adjournment was taken at 12:55 p.m.

Approved this 29th day of August, 2023.


Mrs. Jennifer Schackart, Chair