

MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY
December 19, 2023

The Trustees of the Scioto County Public Library met on this date at 12:01 p.m. On roll call, the following members were present: Dr. Charles Kemp – President of the Board; Mr. Ryan Salmons – Vice President of the Board; Mrs. Kara Tieman – Secretary of the Board; Mrs. Tamela Morton – Board Member; Mrs. Jennifer Schackart – Board Member; Ms. Joan Roberts – Board Member and Ms. Ruthann Brush – Board Member. Representing the library were Paige Williams – Director; Linda Berry – Deputy Director; Travis McNeilan – Fiscal Officer; Keely Woloschek – Deputy Fiscal Officer and Katie Williams – Marketing Manager. The following visitors were present: Joseph Horsley.

On motion of Mr. Salmons, seconded by Mrs. Morton, the minutes of the Regular Meeting – November 21, 2023, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mrs. Schackart, the November 2023 financial report is approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, to approve the November 2023 bills in the amount of \$420,399.12 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

Audit, Budget & Expenditures:

On motion of Mr. Salmons, seconded by Mrs. Schackart, to approve the contract with Millhuff-Stang to prepare the 2023 Annual Financial Statement for \$1,050.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

Property & Extension:

It is noted that the Property & Extension Committee has nothing to report at this time.

Personnel:

On motion of Mr. Salmons, seconded by Mrs. Morton, to ratify the hiring of: Ryan Wade Gillette – Full-time Branch Associate, effective 12/04/23 @ \$14.50/hr – replaces Julie Simpson. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Tieman, to enter into executive session at 12:04 p.m. to consider the compensation of public employees. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mrs. Morton, to exit executive session and resume the regular meeting at 1:32 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Tieman, approve and adopt a revised salary schedule reflecting a 9% increase, effective December 17, 2023. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

Scioto County Public Library Salary Scale
 Revised 12/19/2023 - Effective 12/17/2023

GRADE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
I	\$ 10.93	\$ 11.28	\$ 11.60	\$ 11.95	\$ 12.31	\$ 12.68	\$ 13.07	\$ 13.47	\$ 13.88	\$ 14.30	\$ 14.73	\$ 15.18	\$ 15.64	\$ 16.11	\$ 16.60	\$ 17.10	\$ 17.62	\$ 18.15	\$ 18.70	\$ 19.27
II	\$ 12.58	\$ 12.96	\$ 13.35	\$ 13.78	\$ 14.18	\$ 14.61	\$ 15.05	\$ 15.51	\$ 15.98	\$ 16.46	\$ 16.96	\$ 17.47	\$ 18.00	\$ 18.54	\$ 19.10	\$ 19.68	\$ 20.28	\$ 20.89	\$ 21.52	\$ 22.17
III	\$ 14.22	\$ 14.65	\$ 15.09	\$ 15.55	\$ 16.02	\$ 16.51	\$ 17.01	\$ 17.53	\$ 18.06	\$ 18.61	\$ 19.17	\$ 19.75	\$ 20.35	\$ 20.97	\$ 21.60	\$ 22.25	\$ 22.92	\$ 23.61	\$ 24.32	\$ 25.06
IV	\$ 15.86	\$ 16.34	\$ 16.84	\$ 17.35	\$ 17.88	\$ 18.42	\$ 18.96	\$ 19.55	\$ 20.14	\$ 20.75	\$ 21.38	\$ 22.03	\$ 22.70	\$ 23.39	\$ 24.10	\$ 24.83	\$ 25.58	\$ 26.35	\$ 27.15	\$ 27.97
V	\$ 18.59	\$ 19.15	\$ 19.73	\$ 20.33	\$ 20.94	\$ 21.57	\$ 22.22	\$ 22.89	\$ 23.58	\$ 24.29	\$ 25.02	\$ 25.78	\$ 26.56	\$ 27.36	\$ 28.19	\$ 29.04	\$ 29.92	\$ 30.82	\$ 31.75	\$ 32.71
VI	\$ 21.33	\$ 21.97	\$ 22.63	\$ 23.31	\$ 24.01	\$ 24.74	\$ 25.49	\$ 26.26	\$ 27.05	\$ 27.87	\$ 28.71	\$ 29.58	\$ 30.47	\$ 31.39	\$ 32.34	\$ 33.32	\$ 34.32	\$ 35.35	\$ 36.42	\$ 37.52
VII	\$ 24.05	\$ 24.78	\$ 25.53	\$ 26.30	\$ 27.09	\$ 27.91	\$ 28.75	\$ 29.62	\$ 30.51	\$ 31.43	\$ 32.38	\$ 33.35	\$ 34.37	\$ 35.41	\$ 36.48	\$ 37.58	\$ 38.71	\$ 39.88	\$ 41.08	\$ 42.32

On motion of Mr. Salmons, seconded by Mrs. Tieman, to maintain Keely Woloschek at Grade V Step 13 within the newly approved and adopted salary schedule with an hourly rate of \$26.56 until the January 16, 2024, board meeting. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve maintaining the current annual maximum of educational assistance at \$4,000.00 per full-time employee for attending an accredited institution of learning upon complying with the guidelines set out in Section 505:1 of the Personnel Handbook. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to continue Director Paige Williams' current contract until January 31, 2024. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

Materials & Equipment:

On motion of Ms. Brush, seconded by Mrs. Schackart, to approve the revised agreement with Farber Specialty Vehicles for a 20-foot stepvan with a \$10,000.00 discount, for a total cost of \$463,523.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes; Mrs. Schackart, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

Policy:

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director:

Nominating Committee (Informational) – Dr. Kemp appointed Ms. Roberts, Mrs. Tieman, and Mrs. Schackart to the 2024 Nominating Committee.

Programs & Displays (Informational) – A list of the programs & displays system-wide for January-April of 2024 was presented to the Board.

Unfinished Business

There is no unfinished business to report.

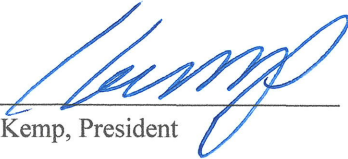
New Business:

There were no absent Board Members to excuse.

Public Comment: None

There being no further business, on motion duly made and seconded, adjournment was taken at 1:42 p.m.

Approved this 16th day of January, 2024.



Charles Kemp, President



Kara Tieman, Secretary