

MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY

March 21, 2023

The Trustees of the Scioto County Public Library met on this date at 12:15 p.m. On roll call, the following members were present: Dr. Charles Kemp – President of the Board; Mr. Ryan Salmons – Vice-President of the Board; Mrs. Kara Tieman – Secretary of the Board; Mrs. Tamela Morton – Board Member; and Mrs. Jennifer Schackart – Board Member. Representing the library were Paige Williams – Director; Linda Berry – Deputy Director; Dylan Markins – Fiscal Officer and Keely Woloschek – Deputy Fiscal Officer. The following visitors were present: Katie Williams and Joseph Horsley.

On motion of Mr. Salmons, seconded by Mrs. Tieman, the minutes of the Regular Meeting – February 21, 2023, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, the February 2023 financial reports are approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mrs. Morton, seconded by Mrs. Schackart, to approve the February 2023 bills in the amount of \$422,623.02 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

Property & Extension

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the re-caulking and sealing of 26 windows at the Portsmouth location in the amount of \$11,700.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mr. Salmons, seconded by Mrs. Tieman, to approve repairing drywall and replacing carpeting in the Lucasville Meeting Room in the amount of \$11,543.50. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mr. Salmons, seconded by Mrs. Tieman, to approve the electric supplier agreement with Smart Energy for 15 months beginning May of 2023 at a fixed cost of 0.05654/kWh. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the natural gas supplier agreement with Santana Energy for 15 months beginning May of 2023 at a fixed cost of 0.4878/Ccf. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

Audit, Budget & Expenditures

On motion of Mr. Salmons, seconded by Mrs. Tieman, to appropriate & transfer the following for replacing the drywall and carpet in the meeting room at Lucasville Branch (\$11,543.50) & re-caulking 26 windows at the Portsmouth Branch (\$11,700.00):

- \$23,243.50 in unappropriated funds into 101-00-5-9900 – *Transfers*
- \$23,243.50 from 101-00-5-9900 – *Transfers* to 401-00-4-9900 *Transfers*
- \$23,243.50 in unappropriated funds into 401-00-5-5400 *Building Improvements*

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

Personnel

On motion of Mrs. Tieman, seconded by Mrs. Morton, to approve changing the Human Resources Coordinator position title to Human Resources Manager, move the classification from Grade 6 to Grade 5, and approve the new job description as of March 21, 2023. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Mrs. Schackart, yes.

Materials & Equipment

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy

It is noted that the Policy Committee has nothing to report at this time:

Report of the Director

Scioto County Heritage Museum (Informational) – Through both correspondence and public comment, the Scioto County Heritage Museum has requested the Library Board consider relocating the museum to the library when space becomes available once the Library Annex is built. At the February meeting, the Board had requested information about other Ohio libraries that maintain a museum and that report was presented at the March meeting. The Board further requested I obtain inventories of items to be donated from each interested collector and present the report at the April meeting.

Green Local School District branch library inquiry (Informational) – Attached in the Board packet, you will find a letter from the Green Local School District Superintendent requesting a discussion regarding a future branch library in Franklin Furnace on school grounds. The Director met Ms. Armstrong on March 16 to discuss the request and a brief overview of that meeting was presented at the March Board meeting. The Board directed me to compile a usage report for all Bookmobile stops in Franklin Furnace including Green Schools to be presented at the April meeting.

Unfinished Business

There is no unfinished business to report.

New Business

On motion of Mr. Salmons, seconded by Mrs. Schackart and unanimously carried, to excuse Ms. Ruthann Brush from the March 21, 2023 Board meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:50 p.m.

Approved this 18th day of April, 2023.



Charles Kemp, President



Kara Tieman, Secretary