

MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY
November 21, 2023

The Trustees of the Scioto County Public Library met on this date at 12:00 p.m. On roll call, the following members were present: Mr. Ryan Salmons – Vice President of the Board; Mrs. Kara Tieman – Secretary of the Board; Mrs. Tamela Morton – Board Member; Ms. Joan Roberts – Board Member and Ms. Ruthann Brush – Board Member. Representing the library were Paige Williams – Director; Linda Berry – Deputy Director; Travis McNeilan – Fiscal Officer and Keely Woloschek – Deputy Fiscal Officer. The following visitors were present: Joseph Horsley.

On motion of Mrs. Tieman, seconded by Ms. Roberts, the minutes of the Regular Meeting – October 17, 2023 & Special Meeting – October 20, 2023, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mrs. Tieman, the October 2023 financial report is approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Ms. Brush, seconded by Mrs. Morton, to approve the October 2023 bills in the amount of \$304,056.84 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

Audit, Budget & Expenditures:

On motion of Mrs. Tieman, seconded by Mrs. Morton, to approve the following transfer in the amount of \$10,000.00 for HRA costs:

From:		To:	
U.S. Bank – General (3390)	(\$10,000.00)	U.S. Bank – HRA (4181)	\$10,000.00

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Ms. Roberts, to approve the following donations for 2023Q3 in the amount of \$1,734.45:

From	Amount
Alica M. Campanella - Donation	\$ 100.00
Robert and Mary Reed - Donation	\$ 50.00
Fluor-BWXT Portsmouth LLC - Donation	\$ 500.00
Kroger Community Rewards - Donation	\$ 533.45
Great Dames' Book Club - Donation	\$ 551.00
Total	\$ 1,734.45

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mrs. Morton, to approve the following refunds & reimbursements for 2023Q3 in the amount of \$20,286.54:

From	Amount
SCPL - EE Medical Reimbursements (Sept. 2023)	\$ 10,028.30
SCPL - EE Medical Reimbursements (Oct. 2023)	\$ 10,258.24
Total	\$ 20,286.54

On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

Property & Extension:

It is noted that the Property & Extension Committee has nothing to report at this time.

Personnel:

On motion of Mrs. Tieman, seconded by Ms. Brush, to ratify the hiring of: Michael Lee – Part-time Local History Assistant, effective 11/13/23 @ \$11.50/hr – replaces Mary Lee Justice (24 hours). On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Ms. Roberts, to ratify the hiring of: Travis McNeilan – Full-time Fiscal Officer, effective 11/06/23 at an annual salary of \$65,000.00 and approve the contract for the introductory period – replaces Dylan Markins. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mrs. Morton, to enter into executive session at 12:05 p.m. for the purpose of discussing the appointment and employment of a public employee per ORC 121.22. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mrs. Tieman, to exit executive session and resume the regular meeting at 12:19 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mrs. Morton, to remove the appointment of Keely Woloschek as the Interim Fiscal Officer as of November 5, 2023, and resume her position as Deputy Fiscal Officer. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Ms. Brush, to continue Keely Woloschek’s rate of pay with an hourly rate of \$24.29 (Grade V Step 13) until the January 16th, 2024, board meeting. On roll call, the members voted as follows: Mrs. Morton, yes; Mrs. Tieman, yes; Mr. Salmons, yes; Ms. Brush, yes and Ms. Roberts, yes.

Materials & Equipment:

Discussion of New Bookmobile (Informational) – Due to an ordering issue, the Board discussed a 20 ft. chassis in lieu of a 22 ft. chassis for the new bookmobile.

Policy:

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director:

December Meeting Date - Discussion of changing the date of the December 19th Board Meeting it is just before the holidays but the Board verified there would be a quorum so no change of date was needed.

Holiday Staff Treats – The Board was asked if they would like to continue generously sponsoring holiday treats for staff.

Unfinished Business

There is no unfinished business to report.


New Business:

On motion of Mrs. Morton, seconded by Ms. Brush and unanimously carried, to excuse Dr. Charles Kemp and Mrs. Jennifer Schackart from the November 21, 2023 Board meeting is approved.

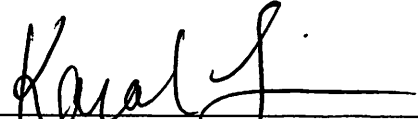
Public Comment: None

There being no further business, on motion duly made and seconded, adjournment was taken at 12:39 p.m.

Approved this 19th day of December, 2023.



Ryan Salmons, Vice President



Kara Tieman, Secretary