

MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY
October 17, 2023

The Trustees of the Scioto County Public Library met on this date at 12:01 p.m. On roll call, the following members were present: Dr. Charles Kemp – President of the Board; Mrs. Kara Tieman – Secretary of the Board; Ms. Joan Roberts – Board Member and Mrs. Jennifer Schackart – Board Member. Representing the library were Paige Williams – Director; Linda Berry – Deputy Director; and Keely Woloschek – Deputy Fiscal Officer. There were no visitors present.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, the minutes of the Regular Meeting – September 19, 2023, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

On motion of Mrs. Schackart, seconded by Ms. Roberts, the September 2023 financial report is approved, subject to audit. On roll call, the members voted as follows: Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

On motion of Mrs. Schackart, seconded by Mrs. Tieman, to approve the September 2023 bills in the amount of \$604,992.01 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

Audit, Budget & Expenditures:

On motion of Mrs. Tieman, seconded by Mrs. Schackart, to approve the transfer for the cost of the roof repair at the Portsmouth location: \$3,000.00 from *101-00-5-5510 Furniture and Equipment* to *101-00-5-5402 Roof Repairs*. On roll call, the members voted as follows: Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

Property & Extension:

On motion of Mrs. Schackart, seconded by Mrs. Tieman, to approve P & R Roofing & Remodeling to replace the Portsmouth Branch roof at a cost of \$41,704.72. On roll call, the members voted as follows: Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

Personnel:

On motion of Mrs. Tieman, seconded by Ms. Roberts, to ratify the hiring of: Wesley Baldwin – Part-time Technology Lab Associate, effective 10/3/23 @ \$14.50/hr – replaces Richard Calver (24 hours). On roll call, the members voted as follows Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mrs. Schackart, to enter into executive session at 12:10 p.m. for the purpose of discussing the appointment and employment of a public employee per ORC 121.22. On roll call, the members voted as follows Mrs. Tieman, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

At 12:12pm, Mr. Ryan Salmons – Vice-President of the Board entered the Board meeting.

On motion of Mrs. Tieman, seconded by Mr. Salmons, to exit executive session and resume the regular meeting at 1:01 p.m. On roll call, the members voted as follows Mrs. Tieman, yes; Mr. Salmons, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

On motion of Mrs. Tieman, seconded by Mr. Salmons, to approve the appointment of Keely Woloschek as the Interim Fiscal Officer as of September 23, 2023, with an hourly rate of \$24.29 (Grade V Step 13). On roll call, the members voted as follows Mrs. Tieman, yes; Mr. Salmons, yes; Mrs. Schackart, yes; Dr. Kemp, yes and Ms. Roberts, yes.

Materials & Equipment:

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy:

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director:

November Meeting Date - Discussion of changing the date of the November Board 21st meeting as two days before Thanksgiving but the Board verified there would be a quorum so no change of date was needed.

Public Records Request – Informed the Board of a Public Records Request that requested the names of all staff, their job titles and locations. The Library responded with the requested information in a timely manner.

Unfinished Business

There is no unfinished business to report.


New Business:


On motion of Mrs. Tieman, seconded by Ms. Roberts and unanimously carried, to excuse Mrs. Tamela Morton and Ms. Ruthann Brush from the October 17, 2023 Board meeting is approved.

Public Comment: None

There being no further business, on motion duly made and seconded, adjournment was taken at 1:25 p.m.

Approved this 21st day of November, 2023.


Ryan Salmons, Vice President


Kara Tieman, Secretary