

**MINUTES OF THE PROPERTY & EXTENSION COMMITTEE
 SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
 March 19, 2024**

The Property & Extension Committee of the Scioto County Public Library met in an official committee meeting on this date at 12:04 p.m. to discuss current and future library projects and the Portsmouth roof replacement. The following committee members were present: Ms. Ruthann Brush and Mr. Ryan Salmons. Ms. Ruthann Brush called the meeting to order. Dr. Charles Kemp, President of the Board; Mrs. Tamela Morton, Member; Ms. Joan Roberts, Member; and Mrs. Kara Tieman, Secretary of the Board, were also present. Representing the library were Paige Williams, Director; Linda Berry, Deputy Director; Travis McNeilan, Fiscal Officer; Keely Woloschek, Deputy Fiscal Officer; and Katie Williams, Marketing Manager. The following visitors were present: Joseph Horsley.

- 1) *Current and Future Library Projects* – The Director, Deputy Director, Fiscal Officer, and Maintenance Coordinator assembled a list of current and upcoming projects to be undertaken due to necessity or the need for expansion to provide better services to Scioto County. Following is a list of the projects discussed with estimated costs:

Current Projects (Bookmobile & Portsmouth Roof correct & others estimated):

Portsmouth Shingles roof replacement	\$42,000
Roof replacement of New Boston	\$80,000
Lucasville Branch erosion repair	\$250,000
New Bookmobile	\$463,000

Future Projects (all costs *estimated*):

Durolast roof replacement at Main	\$200,000
Signage for all locations	\$75,000
Expansion of Wheelersburg Library Building	\$300,000
Expansion of bookmobile garage	\$250,000
Build Portsmouth annex	\$3,000,000
Expansion and re-design of Portsmouth parking lot including small customer service building	
Carpet replacement for all locations except South Webster	
Furniture at all locations as needed	
Replacement of vehicles	
Window replacements at Lucasville	

- 2) *Portsmouth Roof Replacement* – The Portsmouth roof replacement was covered by the Library’s insurance and scheduled to be completed in October 2023. Due to issues out of our control, the contract with P & R Roofing had to be voided by the Board at the January 2024 meeting. The Library now has a quote with Roger Hemming Contractor LLC in the amount of \$42,126.72. The insurance company covered \$38,939.72. The amount the library needs to pay is \$3,187.00 which includes the

\$1,000.00 deductible and \$2,187.00 for an upgrade from 20yr shingles to 30yr shingles. The Roger Hemming quote reviewed was as follows:

Roger Hemming Contractor LLC

Client: Portsmouth Public Library- ROOF Home: (740) 285-0405
 Library: Gallia St
 Portsmouth, OH 45662

Operator: ERICOLIV

Estimator: darren o
 Company: Roger Hemming Contractor LLC

Type of Estimate:
 Date Entered: 4/18/2023 Date Assigned:

Price List: OHPO8X_MAR24
 Labor Efficiency: Restoration/Service/Remodel
 Estimate: PORTSMOUTHLIBRARY-1

ESTIMATE IS NOT A GUARANTEED SCOPE OF WORK, AS IT IS NOT KNOWN IF ANY SHEATHING WILL NEED REPLACED.

Roger Hemming Contractor LLC

PORTSMOUTHLIBRARY-1

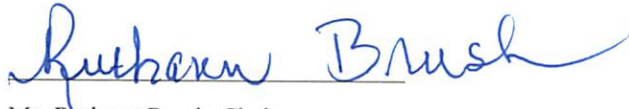
PORTSMOUTHLIBRARY-1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Remove Laminated - comp. shingle rfg. - w/out felt	56.50 SQ	68.66	0.00	0.00	775.86	4,655.15
3. Laminated - comp. shingle rfg. - dimensional - w/out felt	58.00 SQ	0.00	329.85	0.00	3,826.26	22,957.56
4. Ice & water barrier	2,061.00 SF	0.00	1.51	0.00	622.42	3,734.53
5. Roofing felt - 15 lb.	35.89 SQ	0.00	30.03	0.00	215.56	1,293.34
6. Asphalt starter - post and stick	400.00 LF	0.00	1.89	0.00	151.20	907.20
7. R&R Valley metal	88.00 LF	0.73	5.73	0.00	113.68	682.16
8. R&R Hip / Ridge cap - composition shingles	334.00 LF	2.46	4.08	0.00	436.86	2,621.22
9. R&R Continuous ridge vent - shingle-over style	114.00 LF	1.05	9.01	0.00	229.36	1,376.20
10. R&R Roof vent - turtle type - Metal	14.00 EA	11.19	61.70	0.00	204.10	1,224.56
11. Crane and operator - 14 ton capacity - 65' extension boom	5.00 HR	0.00	188.00	0.00	188.00	1,128.00
12. Dumpster load - Approx. 30 yards, 5-7 tons of debris	2.00 EA	644.50	0.00	0.00	257.80	1,546.80
Total: PORTSMOUTHLIBRARY-1				0.00	7,021.10	42,126.72
Line Item Totals: PORTSMOUTHLIBRARY-1				0.00	7,021.10	42,126.72

36-2024

There being no further business, on motion duly made and seconded, adjournment was taken at 12:22 p.m.

Approved this 16th day of April, 2024.

A handwritten signature in blue ink that reads "Ruthann Brush". The signature is written in a cursive style with a horizontal line underneath the name.

Ms. Ruthann Brush, Chair