

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES  
January 16, 2024**

The Trustees of the Scioto County Public Library met on this date at 11:59 a.m. to set the organization of the Board for 2024, adopt the 2024 estimated revenue and appropriations, appoint 2024 Committees, and set dates and times of Board Meetings. The following members were present: Dr. Charles Kemp – President of the Board; Mr. Ryan Salmons – Vice-President; Mrs. Tamela Morton – Board Member, and Ms. Joan Roberts – Board Member. Representing the library was Paige Williams – Director, Linda Berry – Deputy Director; Travis McNeilan – Fiscal Officer; Keely Woloschek – Deputy Fiscal Officer and Katie Williams – Marketing Manager. There were no visitors present.

Dr. Charles Kemp, President of the Board, appointed Joan Roberts as Secretary Pro-Tempore.

On motion of Ms. Roberts, seconded by Mr. Salmons, and unanimously carried to nominate and elect Dr. Charles Kemp to President of the Board of Trustees.

On motion of Ms. Roberts, seconded by Mrs. Morton, and unanimously carried to nominate and elect Mr. Ryan Salmons to Vice-President of the Board of Trustees.

On motion of Ms. Roberts, seconded by Mr. Salmons, and unanimously carried to nominate and elect Kara Tieman to Secretary of the Board of Trustees.

On motion of Ms. Roberts, seconded by Mr. Salmons, to nominate Travis McNeilan for the office of Fiscal Officer. Said Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Ms. Roberts, seconded by Mrs. Morton, to nominate Keely Woloschek for the office of Deputy Fiscal Officer. Said Deputy Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Deputy Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr.Salmons, seconded by Ms. Roberts, to adopt the following 2024 Estimated Revenue and Appropriations:

Scioto County Public Library  
2024 Estimated Revenues & Appropriations

ALL FUNDS

**Estimated Revenue**

101-00-4-1100	Public Library Fund (PLF)	3,183,000
101-00-4-1210	General Property Tax	1,095,000
101-00-4-3000s	Patron Fines & Fees	23,000
101-00-4-4000s	Interest	250,000
101-00-4-6000s	Contributions	15,000
101-00-4-8000s	Sale of Surplus, Rental & Reimbursements	128,000
201-00-4-4101	Interest - Zella H. Besco Bequest	1,200
401-00-4-9900	Transfers - IN - Capital Outlay Fund	200,000

<b>TOTAL Estimated Receipts</b>	<b><u>\$ 4,895,200</u></b>
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**Appropriations**

General Fund (101)

101-00-5-1000s	Payroll & Benefits	\$ 3,461,000
101-00-5-2000s	General Operating Supplies	126,500
101-00-5-3000s	Utilities & Maintenance	514,000
101-00-5-4000s	Library Materials Expenses	275,500
101-00-5-5000s	Building & Equipment Expenses	410,000
101-00-5-7000s	Entity Dues & Memberships	13,000
101-00-5-9000s	Transfers	200,000

<b>GRAND TOTAL FUND 101</b>	<b><u>\$ 5,000,000</u></b>
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**Appropriations**

Building & Repair Fund

(401) 101-00-5-5000s	Building & Equipment Expenses	200,000
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<b>GRAND TOTAL FUND 401</b>	<b><u>\$ 200,000</u></b>
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<b>GRAND TOTAL ALL FUNDS</b>	<b><u>\$ 5,200,000</u></b>
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On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

*Appointment of 2024 Committees (Informational)* – The membership of all committees will remain the same with the addition of Joan Roberts to the Personnel, Policy and Materials & Equipment Committees.

On motion of Mrs. Morton, seconded by Mr. Salmons and unanimously carried, the Library’s 2024 Regular meetings of the Board of Trustees of the Scioto County Public Library will be at the office of the Library at 12:00 p.m. on the 3<sup>rd</sup> Tuesday of each month during the year, unless otherwise ordered by the Board of Trustees.

There was no Public Comment.

On motion of Mrs. Morton, seconded by Mr. Salmons and unanimously carried, to excuse Mrs. Kara Tieman, Ms. Ruthann Brush and Mrs. Jennifer Schackart from the January 16, 2024 Organizational Board Meeting is approved.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:06 p.m.

Approved this 20<sup>th</sup> day of February, 2024.

  
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Charles Kemp, President

  
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Joan Roberts, Secretary Pro-Tempore