

MINUTES OF THE TRUSTEES OF THE SCIOTO COUNTY PUBLIC LIBRARY
January 16, 2024

The Trustees of the Scioto County Public Library met on this date at 12:07 p.m. On roll call, the following members were present: Dr. Charles Kemp – President of the Board; Mr. Ryan Salmons – Vice-President of the Board; Mrs. Tamela Moore-Morton – Board Member and Ms. Joan Roberts – Board Member. Representing the library were Paige Williams – Director; Linda Berry – Deputy Director; Travis McNeilan – Fiscal Officer; Keely Woloschek – Deputy Fiscal Officer and Katie Williams – Marketing Manager. There were no visitors present.

Dr. Charles Kemp, President of the Board, appointed Joan Roberts as Secretary Pro-Tempore.

On motion of Mr. Salmons, seconded by Mrs. Morton, the minutes of the Regular Meeting – December 19, 2023, are approved and ordered filed. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, the December 2023 financial reports are approved, subject to audit. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Ms. Roberts, to approve the December 2023 bills in the amount of \$281,006.45 (Including Payroll) are approved. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

Audit, Budget & Expenditures

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the following Then & Now Payments in the total amount of \$12,023.51:

Vendor	Invoice #	Invoice Date	Amount
Patron Point	2437	01-01-2024	\$ 8,500.00
Hoopla	504859922	12-31-2023	\$ 3,523.51

On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Ms. Roberts, to approve increasing the cash kept on hand in the Fiscal Office safe from \$50.00 to \$100.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

Property & Extension

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve voiding the contract with P & P Roofing. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Ms. Roberts, to approve the natural gas supplier agreement with Interstate Gas Supply, LLC for 5 months beginning March 2024, at a fixed rate of \$4.29 per MCF. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve allowing Administration the ability to accept utility contracts without prior Board approval to be ratified by the Board at the next meeting. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

Personnel

On motion of Mrs. Morton, seconded by Mr. Salmons, to enter into executive session at 12:11 p.m. to consider the compensation of public employees. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to exit executive session and resume the regular meeting at 1:21 p.m. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Mr. Salmons, to approve a 4% increase for an annual salary of \$105,854.65 for Paige Williams, Director, effective January 16, 2024. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Ms. Roberts, to approve a 3% increase for an annual salary of \$66,950.00 for Travis McNeilan, Fiscal Officer, effective January 16, 2024. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Ms. Roberts, to maintain Keely Woloschek at Grade V Step 13 with an hourly rate of \$26.56 through the February 20, 2024, board meeting. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Ms. Roberts, to approve the Humana Life Insurance Renewal for the period of March 1, 2024 – February 28, 2025, with a decrease in cost at \$0.18 per thousand. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

Materials & Equipment

On motion of Mrs. Morton, seconded by Ms. Roberts, to approve the renewal of the agreement with META Solutions for the period of July 1, 2024 – June 20, 2027 for \$97,920.00. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes, Dr. Kemp, yes, and Ms. Roberts, yes.

Bookmobile (Informational) – The current Bookmobile is continuing to have issues with the generator causing the bus to be off the road periodically. A search for a new or used generator has produced no results. The good news is that Farber Inc. contacted us on January 2nd notifying us that they are moving the date of completion up to July 31, 2024! This is almost two months earlier than expected so we will be able to showcase the new bookmobile at both the Scioto County Fair and the River Days Parade!

Policy

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director

In-Service Day (Informational) – The next In-service for staff training will be on Monday, February 19th which is President's Day. The day's activities will focus on team-building, reviews of policies and safety training.

Unfinished Business

There is no unfinished business to report.

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New Business

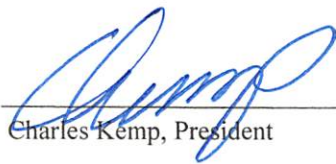
On motion of Mr. Salmons, seconded by Mrs. Morton and unanimously carried, to excuse Mrs. Kara Tieman, Ms. Ruthann Brush and Mrs. Jennifer Schackart from the January 16, 2024 Board meeting is approved.

Public Comment

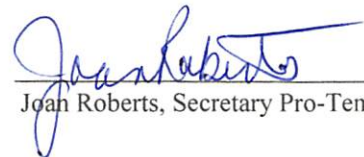
The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 1:29 p.m.

Approved this 20th day of February, 2024.



Charles Kemp, President



Joan Roberts, Secretary Pro-Tempore