

**MINUTES OF THE SPECIAL MEETING  
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES  
January 16, 2024**

The Trustees of the Scioto County Public Library met in a special meeting on this date at 11:53 a.m. to discuss 2023 donations, 2023 refunds and reimbursements, 2023 bank transfer (HRA), Certificate of the Total Amount from All Sources Available for Expenditures and Balances, adjustment of 2023 estimated revenue & appropriations and closing the books for the year 2023. On roll call, the following members were present: Dr. Charles Kemp – President of the Board; Mr. Ryan Salmons – Vice-President; Mrs. Tamela Morton – Board Member and Ms. Joan Roberts – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – Deputy Fiscal Officer and Katie Williams – Marketing Manager. There were no visitors present.

Dr. Charles Kemp, President of the Board, appointed Joan Roberts as Secretary Pro-Tempore.

On motion of Mr. Salmons, seconded by Mrs. Morton, to accept the following donations from October 1 – December 31, 2023 in the amount of \$8,603.27:

From	Amount
Joyce Conley-Cook – Donation	\$ 200.00
Cheryl Berndt – Donation	\$ 75.00
Shawna Hoerner – Memorial Donation (Barbara Hickman)	\$ 130.00
Christopher and Pamela Burris – Memorial Donation (Rebecca Weghorst)	\$ 50.00
Fred and Tammy Nelson – Memorial Donation (Rebecca Weghorst)	\$ 50.00
Edith Calhoun – Memorial Donation (Rebecca Weghorst)	\$ 100.00
Kroger – Community Rewards	\$ 498.27
WSAZ Children’s Charities – Donation	\$ 2,000.00
R.F. Chapman Co. – Donation	\$ 500.00
The Scioto Foundation Trust – Books Build Bridges Donation	\$ 5,000.00
<b>TOTAL</b>	<b>\$ 8,603.27</b>

On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Ms. Roberts, to accept the following refunds and reimbursements from October 1 – December 31, 2023 in the amount of \$20,319.38:

From	Amount
SCPL – EE Medical Reimbursement (November 2023)	\$ 10,159.69
SCPL – EE Medical Reimbursement (December 2023)	\$ 10,159.69
<b>TOTAL</b>	<b>\$ 20,319.38</b>

On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the transfer from US Bank Account 3390 (General) to Account 4181 (HRA) in the amount of \$40,000:

From:		To:	
U.S. Bank – General (3390)	\$40,000.00	U.S. Bank – HRA (4181)	\$40,000.00

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On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mrs. Morton, seconded by Ms. Roberts, to approve the Certificate of the Total Amount from All Sources Available for Expenditures and Balances. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

On motion of Mr. Salmons, seconded by Mrs. Morton, to approve the updated 2024 Estimated Revenue & Appropriations. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.


On motion of Mrs. Morton, seconded by Ms. Roberts, to accept and close the books for 2023 year-end with an ending balance of \$6,414,413.92. On roll call, the members voted as follows: Mrs. Morton, yes; Mr. Salmons, yes; Dr. Kemp, yes, and Ms. Roberts, yes.

There was no Public Comment.

On motion of Mr. Salmons, seconded by Mrs. Morton and unanimously carried, to excuse Mrs. Kara Tieman, Ms. Ruthann Brush and Mrs. Jennifer Schackart from the January 16, 2024 Special Board meeting is approved.

There being no further business, on motion of Mr. Salmons and seconded by Ms. Roberts, adjournment was taken at 11:59 p.m.

Approved this 20<sup>th</sup> day of February, 2024.

  
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Charles Kemp, President

  
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Joan Roberts, Secretary Pro-Tempore